

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, May 18, 2021** at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:

Via Teams Meeting:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters, Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Eric Jaeger Mr. Jason Sena
Absent:	Mr. James F. Mazza Mr. Brian McPeak
Present in Board Room:	Mr. Greg Christopher Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator
Via phone or Teams:	Mr. Michael A. Gianforte, Executive Director Mr. Dennis Galvin, Authority Engineer Mr. Johnny Rodriguez, Financial Manager Mr. David Laughlin, Esq., Birdsall & Laughlin Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF APRIL 20, 2021**

Mr. Barhman moved that the minutes from the regular monthly meeting held on **April 20, 2021** be approved. The motion was seconded by Mr. Christopher.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Jason Sena.

Absent: Mr. James F. Mazza
Mr. Brian McPeak

CORRESPONDENCE

item #1: Mr. Gianforte explained that an informal request was made by the developer of the Housing Project on the Fort to have the Authority own the sewers on the private development. The Board reiterated the policy that the Authority does not take over ownership on private property.

Item #2: Mr. Gianforte submitted a Licensed Operator in Charge Exemption Extension request.

Item #3 Congressman Pallone submitted a letter of support on our behalf the Authority to FEMA for the BRIC application.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public for comment. No public was present.

**FINANCE AND INSURANCE
RESOLUTION NO. 2021-05-47
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution No. 2021-05-47** for adoption. The motion was seconded by Mr. Jaeger and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent: Mr. James F. Mazza
Mr. Brian McPeak

Mr. Jaeger asked if the truck purchase was for a replacement or is it an addition. Mr. Gianforte responded that it is a replacement vehicle that was authorized in the fall.

LEGAL AFFAIRS

Mr. Sena further discussed the Fort Monmouth Housing Parcel Sewer System ownership. Mr. Gianforte reiterated that the Authority is holding to our policy of a private development with private roads that has private sewers.

ENGINEERING

RESOLUTION NO. 2021-05-48

RESOLUTION AWARDING CONTRACT 199 RE-BID SOLIDS

HANDLING BUILDING AND SLUDGE STORAGE TANKS ODOR CONTROL SYSTEM

Mr. Tocci moved **Resolution No. 2021-05-48** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Greg Christopher
- Mr. Eric Jaeger
- Mr. Jason Sena

Absent:

- Mr. James F. Mazza
- Mr. Brian McPeak

Mr. Galvin reported that we are awarding Contract 199 for the Odor Control System. We received four bids. The lowest bidder was CMS in the amount of \$2,502,000.00. The bid is being reviewed by Dave Laughlin and Hazen and Sawyer, and the recommendation is to make a conditional award.

There is a minor subdivision in Fair Haven, and we are waiting for the applicant to firm up their plans for the actual connection of the sanitary sewer.

We are currently in the process of inspecting clarifier #3.

PERSONNEL

RESOLUTION NO: 2021-05-49

RESOLUTION ESTABLISHING ANNUAL SALARIES

FOR CERTAIN ADMINISTRATIVE PERSONNEL

Mr. Bonforte moved **Resolution No. 2021-05-49** for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Greg Christopher
- Mr. Eric Jaeger
- Mr. Jason Sena

Absent:

- Mr. James F. Mazza
- Mr. Brian McPeak

Mr. Bonforte presented the proposals from the Personnel Committee, and reported that they were discussed in detail, and it was a unanimous vote to be approved.

Mr. Christopher stated once again that we still do not have two men on every shift, seven days a week and we still do not have a Plant Superintendent.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman had no new developments to discuss at this time.

The Chairman moved Resolution No: 2021-05-50 Granting Preliminary & Final Approval for a Minor Subdivision to Morgan Sackman, Blk 77, Lots 4.03 and 4.04 in the Borough of Fair Haven to the Consent Agenda.

CYBER SECURITY COMMITTEE

Mr. Peter's informed everyone that he had a meeting with the Executive Director and Gregory JnoBaptiste regarding the Colonial Pipeline situation and that Mr. JnoBaptiste had already been ahead of the curve and submitted to the Board a report on the review of the situation. Given that the cyber-attack was on the Colonial Pipeline, Mr. JnoBaptiste provided a short briefing to the Board. Mr. Peter's thanked Mr. JnoBaptiste for his proactive review of the situation.

Mr. JnoBaptiste explained that the Colonial Pipeline attack was through Ransomware via email. The Authority is taking steps to avoid such attacks by upgrading our hardware and software and the training of all employees, Commissioners, and users at the Plant.

OUTREACH COMMITTEE

Mr. Barham had nothing to report.

CONSENT AGENDA: (For Resolution No: 2021-05-50 through 2021-05-52)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2021-05-50 RESOLUTION GRANTING PRELIMINARY & FINAL APPROVAL FOR A MINOR SUBDIVISION TO MORGAN SACKAN, BLOCK 77, LOTS 4.03 & 4.04 BOROUGH OF FAIR HAVEN

RES NO: 2021-05-51 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A GENERATOR SERVICE AGREEMENT WITH POWER PLUS

RES NO: 2021-05-52 RESOLUTION TO APPROVE CONFERENCE AND TRAINING REQUESTS

Mr. Barham moved Resolution Nos. **2021-05-50 through 2021-05-52** for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent: Mr. James F. Mazza
Mr. Brian McPeak

OLD BUSINESS

There was no new business to report.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Public was present.

Mr. Barham moved that the meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. MacStudy and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman", written in a cursive style.

Mr. Scott Hartman, Secretary

s:\administration\monthly meetings\board meetings\2021-May