

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, July 20, 2021** at 6:00 PM, in person and by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Brian McPeak
Mr. Jason Sena (Remote)

Absent:

Mr. Eric Jaeger
Mr. James F. Mazza
Mr. Jonathan Peters, Secretary
Mr. Richard Tocci, Asst, Treasurer

Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Mr. Gregory JnoBaptiste, Network & Instrument Coordinator

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF JUNE 15, 2021**

Mr. Barhman moved that the minutes from the regular monthly meeting held on **June 15, 2021** be approved. The motion was seconded by Mr. MacStudy.

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Brian McPeak
Mr. Jason Sena (**Remote**)

Absent:

Mr. Eric Jaeger
Mr. James F. Mazza
Mr. Jonathan Peters, Secretary
Mr. Richard Tocci, Asst, Treasurer

CORRESPONDENCE

1st Item: Mr. Gianforte advised the Board that Wells Fargo has agreed to sell its Corporate Trust Services business to Computershare . This will be discussed during the Finance Committee report.

2nd Item: The Authority received an email from Congressman Pallone's office regarding the FEMA BRIC Grant application status.

Mr. Berdahl turned the meeting over to Mr. Laughlin to conduct a Public Hearing regarding the Revised Connection Fee. Mr. Charles Senders, CSR, recorded the attached transcript.

RESOLUTION NO. 2021-07-58 **TO AMEND THE RULES AND REGULATIONS SECTION 10** **CONNECTION CHARGE SCHEDULE FOR SEWER SERVICE** **AND SECTION 11 SCHEDULE OF CHARGES AND TO FIX THE CONNECTION FEE**

Mr. Barhman moved **Resolution No. 2021-07-58** for approval. The motion was seconded by Mr. MacStudy.

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary **(Remote)**
- Mr. Michael MacStudy, Treasurer
- Mr. John Bonforte
- Mr. Gregory Christopher
- Mr. Brian McPeak
- Mr. Jason Sena **(Remote)**

Absent:

- Mr. Eric Jaeger
- Mr. James F. Mazza
- Mr. Jonathan Peters, Secretary
- Mr. Richard Tocci, Asst, Treasurer

FINANCE AND INSURANCE **RESOLUTION NO. 2021-07-59** **AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution No. 2021-07-59** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary **(Remote)**
- Mr. Michael MacStudy, Treasurer
- Mr. John Bonforte
- Mr. Gregory Christopher
- Mr. Brian McPeak
- Mr. Jason Sena **(Remote)**

Absent:

- Mr. Eric Jaeger
- Mr. James F. Mazza
- Mr. Jonathan Peters, Secretary
- Mr. Richard Tocci, Asst, Treasurer

FINANCE COMMITTEE

Mr. Gianforte reported that it is the staff's opinion based on a discussion with the Authority Bond Council to review the Trustee's performance and consider any action after that review. There are limited options to have a depository and trustee services in the same organization.

LEGAL AFFAIRS

Mr. Sena reported on the FEMA BRIC application status that we received preliminary word that our project is ineligible for BRIC funding. After staff investigation with the assistance of John Vena, it appears that the deficiency cited by FEMA is not accurate and an appeal is in order. The consensus of the Board was to proceed with the appeal with the support of the NJOEM and Congressman Pallone's office.

Mr. Gianforte explained discussions he had regarding the status of the request from Colts Neck and Tolls Brothers Development Group to treat sewage from 150 new units in Colts Neck. The Authority has capacity in the Treatment Plant, and Main Pump Station (especially after it is expanded). There is no agreement or commitment to take flow until an agreement is negotiated and signed.

ENGINEERING

In addition to Mr. Galvin's Engineering Report he advised the Board of two resolutions on the agenda. Resolution 2021-07-61 granting final approval for a minor subdivision plan to Washington Phillips, LLC, for property known as Block 5, Lot(s) 19.01 & 19.02; in the Borough of Fair Haven where the applicant is proposing to subdivide the existing lot creating one new lot/home and re-development of an existing dwelling unit, which will result in one (1) new additional Equivalent Dwelling Unit(s). Resolution No 2021-07-62 granting preliminary approval for a minor subdivision to Roger Mumford Homes, Block 40, Lots 11 & 12 in the Borough of Little Silver where approval is requested for a Minor Subdivision to subdivide the property into two single-family residential building lots.

Mr. Galvin provided the Board with a report on the construction related accomplishments of the Authority over the past month.

PERSONNEL COMMITTEE

Mr. Bonforte asked Mr. Gianforte to give an update on the Personnel Policies and Procedures Manual. Mr. Gianforte advised that the Authority Attorney is reviewing the changes and a resolution is expected to be on the agenda in August for approval.

CAPITAL CONSTRUCTION

Mr. Hartman discussed the Two Rivers Water Reclamation Authority (TRWRA) Pleasure Bay Crossing and Main Pump Station Contractor Information Session on July 15, 2021. Hazen and Sawyer distributed the presentation and soils information to all the attendees, and the Board was provided with an electronic copy during the meeting. No further information will be provided until advertisement for qualifications is released.

As stated during the information session, TRWRA anticipates advertising for contractor qualifications in September 2021. Qualifications packages will be due back to TRWRA in December 2021.

Qualified contractors will receive a bidding package in February 2022. Bids will be due in April 2022.

CYBER SECURITY COMMITTEE

Mr. Peter's was absent, so Chairman Berdahl advise the Board of the name change from Cyber Security Committee to Cyber Security Committee and Social Media going forward. A discussion ensued regarding how to disseminate information on the progress of the Authority on the Construction project.

OUTREACH COMMITTEE

The Customer Town bills will be distributed shortly, and Mr. Gianforte will reach out to the Customer Towns to discuss the bill.

CONSENT AGENDA: (For Resolution No: 2021-07-60 through 2021-07-62)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

| | |
|---------------------------|---|
| RES NO: 2021-07-60 | RESOLUTION AUTHORIZING ADVERTISEMENT FOR COMMODITIES AND SERVICES |
| RES NO: 2021-07-61 | RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR SUBDIVISION PLAN TO WASHINGTON PHILLIPS, LLC, FOR PROPERTY KNOWN AS BLOCK 5, LOT(S) 19.01 & 19.02 IN THE BOROUGH OF FAIR HAVEN |
| RES NO: 2021-07-62 | RESOLUTION GRANTING PRELIMINARY APPROVAL FOR A MINOR SUBDIVISION TO ROGER MUMFORD HOMES, BLOCK 40, LOTS 11 & 12 IN THE BOROUGH OF LITTLE SILVER |

Mr. Bonforte moved Resolution Nos. **2021-07-60 through 2021-07-62** for adoption. The motion was seconded by Mr. Sena and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary **(Remote)**

Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Brian McPeak
Mr. Jason Sena (**Remote**)

Absent:

Mr. Eric Jaeger
Mr. James F. Mazza
Mr. Jonathan Peters, Secretary
Mr. Richard Tocci, Asst, Treasurer

There was no old business to report.

OLD BUSINESS

There was no new business to report.

NEW BUSINESS

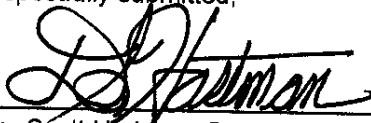
No Public was present.

OPEN TO THE PUBLIC

Mr. Bonforte moved that the meeting adjourn at approximately 6:40 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

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