

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, August 17, 2021** at 6:00 PM, in person and by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent:

Mr. James F. Mazza
Mr. Brian McPeak

Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Mr. Gregory JnoBaptiste, Network & Instrument Coordinator

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December, 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF JULY 20, 2021**

Mr. Barhman moved that the minutes from the regular monthly meeting held on **July 20, 2021** be approved. The motion was seconded by Mr. MacStudy.

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent:

Mr. James F. Mazza
Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte had nothing to add other than what was distributed.

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present.

FINANCE AND INSURANCE

RESOLUTION NO. 2021-08-63
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2021-08-63** for approval. The motion was seconded by Mr. Barham and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent:

Mr. James F. Mazza
Mr. Brian McPeak

RESOLUTION NO. 2021-08-64
2022 AUTHORITY BUDGET RESOLUTION
FISCAL YEAR NOVEMBER 1, 2021 TO OCTOBER 31, 2022

Mr. MacStudy moved **Resolution No. 2021-08-64** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent:

Mr. James F. Mazza
Mr. Brian McPeak

Mr. Gianforte advised the Board that the Budget is only the "INTRODUCTION" and will be adopted in October. If there are any changes or comments they will be addressed in October.

Mr. Jaeger asked a question related to the Budget and wanted to know who we consider to be Inter-Governmental Clients, which makes up 2% of our revenues. Mr. Gianforte responded Customer Towns and maybe Monmouth Park.

Mr. MacStudy also pointed out that if we take out the repairs and maintenance or repairs and replacement on the \$1,000,000.00, we are still \$500,000.00 under budget from last year. Mr. MacStudy applauded The Authority for having a Budget before the year starts and commented as to what a great job by putting all the years together which is extremely helpful.

LEGAL AFFAIRS

Mr. Sena asked Mr. Gianforte as to what is going on with the Sands Point Easements. Mr. Gianforte explained that we reached an impasse with them, so we had to get it reappraised to go through the condemnation process and it is \$5,000.00 more than it was before. The next step is to make them an offer. If they refuse the offer, we will have to settle it in court.

Mr. Sena asked for an update on Sun Eagles Golf Course meter. Mr. Gianforte described Sun Eagles is a development in Eatontown that ties into a pipe that serves Tinton Falls. We required the developer to put in a meter in order for us to deduct the flow from the Tinton Falls meter reading and add it to Eatontown. We will need a Three-Party Agreement between TRWRA, Tinton Falls and Eatontown.

Mr. Sena asked if we need to approve it before the governing bodies of those towns approve it? Mr. Gianforte replied that we have a contract with Eatontown as well as Tinton Falls. So yes, it will have to go through all those governing bodies.

FMERA – Multiple Projects

The Force Main and Interceptor and Pump Station are going to be built and were originally going to be funded with the Somerset Development proceeds of the sale of the land. Alternate funding is being reviewed.

ENGINEERING

Mr. Galvin reported that Spiniello is moving forward with the bypassing and lining of several pipes throughout the Service Area.

PERSONNEL COMMITTEE

RESOLUTION NO. 2021-08-65
RESOLUTION APPROVING THE REVISION OF THE
PERSONNEL POLICY AND PROCEDURES MANUAL

Mr. Bonforte moved Resolution No. 2021-08-65 for approval. The motion was seconded by Mr. Sena and carried by the following vote on call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary (Remote)
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst, Treasurer
- Mr. John Bonforte
- Mr. Gregory Christopher
- Mr. Eric Jaeger
- Mr. Jason Sena

Absent:

- Mr. James F. Mazza
- Mr. Brian McPeak

Mr. Jaeger asked questions about the content intent of the changes of the policy manual. Discussion ensued.

CAPITAL CONSTRUCTION

Mr. Hartman informed the Board that it appears the potential BRIC money is not coming our way. However, Hazen & Sawyer will give a presentation on potential alternate funding and is scheduled for Thursday, September 2nd at 9:00 am. Mr. Jaeger asked the question that if BRIC is off the table, are we starting this process all up again? Mr. Gianforte explained that we are still on pace whether BRIC was approved or not. The State is still following through on the appeal on our behalf at no cost to us.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's explained a previous discussion with Mr. Gianforte about the possibility of developing some information to put on the www.TRWRA.org website.

OUTREACH COMMITTEE

Mr. Barham reported on a meeting with a local official about a couple of issues.

CONSENT AGENDA: (For Resolution No: 2021-08-66 through 2021-08-67)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2021-08-66 RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR SUBDIVISION TO ROGER MUMFORD HOMES, BLOCK 40, LOTS 11 & 12 IN THE BOROUGH OF LITTLE SILVER

RES NO: 2021-08-67 CONFERENCE AND TRAINING REQUEST

Mr. Barham moved **Resolution No. 2021-08-66 through 2021-08-67** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary (Remote)
Mr. Jonatan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger
Mr. Jason Sena

Absent:

Mr. James F. Mazza
Mr. Brian McPeak

OLD BUSINESS

Mr. Christopher asked about the Pump on loan from Bradley Beach.

Mr. Gianforte explained that the Administrator of Bradley Beach resigned and there is no resolution yet.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Public was present.

Mr. MacStudy moved that the meeting adjourn at approximately 6:40 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

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