

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, September 21, 2021** at 6:00 PM, in person and by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger (Remote)
Mr. James F. Mazza
Mr. Jason Sena

Absent:

Mr. Brian McPeak

Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Mr. Gregory JnoBaptiste, Network & Instrument Coordinator

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF AUGUST 17, 2021**

Mr. MacStudy moved that the minutes from the regular monthly meeting held on **August 17, 2021** be approved. The motion was seconded by Mr. Barham.

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger (Remote)
Mr. James Mazza
Mr. Jason Sena

Absent:

Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte had two items of correspondence:

1st item: The Authority received a thank you call from a customer to thank Dennis Galvin, Joe Ottaviano and Fiore Paving for their prompt attention and for a job well done at their home located at 38 White Street, Shrewsbury, N.J.

2nd item: Mr. Gianforte reported that TRWRA met the Tier 3 compliance requirements with the Joint Insurance Fund regarding the Cyber Liability Application /WRA's Cyber Program which is the highest level and wanted to thank Mr. Gregory JnoBaptiste and Mr. Jonathan Peter's for a job well done.

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present.

FINANCE AND INSURANCE

RESOLUTION NO. 2021-09-68 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2021-09-68** for approval. The motion was seconded by Mr. Sena and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Eric Jaeger (Remote)
Mr. James Mazza
Mr. Jason Sena

Absent:

Mr. Brian McPeak

Mr. MacStudy asked Mr. Rodriguez if he had any updates on the Audit. Mr. Rodriguez replied that he is still waiting on the State to release the numbers.

LEGAL AFFAIRS

Mr. Sena asked Mr. Gianforte about the Fort Monmouth Construction Projects. Mr. Gianforte described the need for the resolution to ratify the work order to Colliers Engineering for work on Fort Monmouth Sewer Plans. He also discussed the potential expedited work schedule for the sewer infrastructure on the Fort. Mr. Gianforte explained that we need some new agreements between the Authority and FMERA for the Federal Grant money to be transferred directly to us. As per Dave Laughlin, we are still waiting on the Attorney General's Office prepare the agreements.

Mr. Sena asked if anyone had any questions on Resolution No: 2021-09-69. Mr. Gianforte replied just so everyone understands it is accepting the price that the Appraiser gave us, and it enables Atty. Laughlin to move forward to make an offer and also to proceed if the offer is not accepted.

RESOLUTION NO: 2021-09-69

AUTHORIZING THE AUTHORITY TO ACQUIRE CERTAIN EASEMENTS IN CONNECTION WITH THE PLEASURE BAY CROSSING AND MAIN PUMP STATION REPLACEMENT PROJECT

Mr. Sena moved **Resolution No. 2021-09-69** for approval. The motion was seconded by Mr. Barham and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger (Remote)
Mr. James Mazza
Mr. Jason Sena

Abstain: Mr. Greg Christopher

Absent: Mr. Brian McPeak

ENGINEERING

Mr. Galvin reported that Pump Station 12 continues to move forward with progress. The anticipated completion date is on or about November 8th.

Contract 169 – Cleaning of the Interceptors: The project is substantially complete, however, there are some sections where some additional work may need to be done. There is a pipeline between Prospect and Queens Drive South in Little Silver where we found a bad joint. We would like to clean about 1000 feet of pipe to evaluate that entire section of pipe. We anticipate the cost being about \$60,000.00 to clean and inspect the 1000 feet of pipe. There is an additional line also in Little Silver near Seven Bridges Road that has grease accumulation. We want to clear that line as well, and it will be an additional cost over the contract price for that work. It's about 300 ft. of 18-inch pipe where we have to remove grease.

We expect to under run the total contract price by about \$500,000.00. It is funded by the IBank so we will not see it show up in our Annual Budget. Mr. MacStudy asked questions regarding the potential under expending of the contract price of the Interceptor project. Discussion ensued.

We had an Odor Control inspection done by the DEP. We have the potential to receive a Notice of Violation (NOV) because of not taking continuous bed temperatures in the Bio-Filter. Discussion ensued.

Mr. John Vena from PS&S is working with the OEM, Office of Emergency Management on our behalf for additional funding for the Main Pump Station.

The Chairman recommended that Resolution No. 2021-09-80 be moved to Engineering.

RESOLUTION NO: 2021-09-80 **RESOLUTION RATIFYING EXECUTIVE DIRECTOR TO AUTHORIZE COLLIERS ENGINEERING & DESIGN TO SEPARATE THE PLANS FOR THE FORT PUMP STATION AND OCEANPORT WAY GRAVITY SANITARY SEWERS**

Mr. Berdahl moved **Resolution No. 2021-09-80** for approval. The motion was seconded by Mr. Sena and carried by the following vote on call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst.
Secretary
- Mr. Michael MacStudy,
Treasurer
- Mr. Richard Tocci, Asst, Treasurer
- Mr. John Bonforte
- Mr. Gregory Christopher
- Mr. Eric Jaeger
(Remote)
- Mr. James Mazza
- Mr. Jason Sena

Absent: Mr. Brian McPeak

PERSONNEL COMMITTEE

Mr. Bonforte reported that all is running well and is under control with the office staff and field workers.

CAPITAL CONSTRUCTION

Mr. Hartman mentioned of another meeting on Thursday, September 23rd at 10:00 am which is a pre-qualification meeting for Contractors and is an exact repeat of July's meeting.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's had nothing new to report other than giving credit to Gregory JnoBaptiste for being one of the first Authorities to receive the Tier 3 Cyber designation.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report.

The Chairman asked if anyone had any questions on the Consent Agenda items before the Rollcall.

Mr. Peters had a question on Resolution No. 2021-09-72 as to why no price was stated for the renewal of the JIF and wanted to know if we will be getting a bill and what is the charge? Mr. Gianforte responded that it is based on the Budget for the year and the JIF finance meeting is coming up.

Mr. Peters also asked the question on Resolution No. 2021-09-77 as to what the Emergency Repairs were. Mr. Gianforte replied that this is to have an on-call Contract in the event of any emergency.

CONSENT AGENDA: (For Resolution No: 2021-09-70 through 2021-09-79)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

- RES NO: 2021-09-70** RESOLUTION RATFYING TRAINING AND CONFERENCE REQUESTS
- RES NO: 2021-09-71** RESOLUTION AUTHORIZING A WORK ORDER FOR CONTINUATION OF CONVERSION AND HOSTING OF THE AUTHORITY'S GIS DATA
- RES NO: 2021-09-72** RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES' JOINT INSURANCE FUND
- RES NO: 2021-09-73** RESOLUTION AWARDDING THE BID FOR THE REMOVAL OF HYDROGEN SULFIDE WITH BIOXIDE 71 COMMENCING NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023
- RES NO: 2021-09-74** RESOLUTION AWARDDING THE BID FOR THE REMOVAL OF HYDROGEN SULFIDE BY **HYDROGEN PEROXIDE** PROCESS COMMENCING NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023
- RES NO: 2021-09-75** RESOLUTION AWARDDING THE BID FOR REMOVAL OF HYDROGEN SULFIDE WITH **NITRATE OXYGEN** COMMENCING NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023
- RES NO: 2021-09-76** RESOLUTION AWARDDING THE BID FOR FURNISHING **15% SODIUM HYPOCHLORITE** COMMENCING NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023
- RES NO: 2021-09-77** RESOLUTION AWARDDING **CONTRACT 197 EMERGENCY REPAIRS / SERVICES (The bids for this contract were received on 9/17/2021 and are under review.)**
- RES NO: 2021-09-78** RESOLUTION AUTHORIZING THE PURCHASE OF A 6 TON UTILITY TRAILER
- RES NO: 2021-09-79** RESOLUTION AWARDDING CONTRACT 198 PAVEMENT RESTORATION

Mr. Peters moved Resolution Nos. **2021-09-70 through 2021-09-79** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on call:

- Ayes:
 - Mr. Barry J. Berdahl, Ph.D., Chairman
 - Mr. Thomas (Burt) Barham, Vice Chairman
 - Mr. Scott Hartman, Secretary
 - Mr. Jonathan Peters, Asst. Secretary
 - Mr. Michael MacStudy, Treasurer
 - Mr. Richard Tocci, Asst, Treasurer
 - Mr. John Bonforte
 - Mr. Gregory Christopher
 - Mr. Eric Jaeger (Remote)
 - Mr. James Mazza
 - Mr. Jason Sena

Absent: Mr. Brian McPeak

OLD BUSINESS

Mr. Gianforte reminded the Commissioners to Save-the-Date, December 15th, Wednesday for the annual Christmas Party. (The date has since been changed to December 16th, Thursday)

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Public was present.

Mr. Berdahl moved that the meeting adjourn at approximately 6:40 p.m. The motion was seconded by Mr. MacStudy and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman". The signature is written in a cursive, flowing style.

Mr. Scott Hartman, Secretary

s:\administration\monthly meetings\board meetings\2021-September