

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, October 19, 2021** at 6:00 PM, in person and by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman **(Remote)**
Mr. Scott Hartman, Secretary **(Remote)**
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger **(Remote)**

Absent:

Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

Mr. Michael A. Gianforte, Executive Director **(Remote)**
Mr. Dennis Galvin, Authority Engineer **(Remote)**
Mr. Nick Gizzi **(Remote)**
Mr. Johnny Rodriguez, Financial Manager
Ms. Anne Wallington, Executive Assistant
Mr. David Laughlin, Esq., Birdsall & Laughlin
Ms. Natalya Shimunova, PS&S
Mr. Gregory JnoBaptiste, Network & Instrument Coordinator

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF SEPT 21, 2021**

Mr. Tocci moved that the minutes from the regular monthly meeting held on **Sept. 21, 2021** be approved. The motion was seconded by Mr. Peters.

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman **(Remote)**
Mr. Scott Hartman, Secretary **(Remote)**
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger **(Remote)**

Absent:

Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

CORRESPONDENCE

Mr. Gianforte advised the Chairman that he had one item of correspondence reminding everyone that we advertised last year's meetings to be remote, and we have since then moved them to a hybrid and re-advertised that the November 2021 meeting will be on Monday, November 15th and the December meeting will be on the regular scheduled date being Tuesday, December 21, 2021.

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present, and Mr. Gianforte stated that we received no written correspondence prior to the meeting nor was there any comments posted on the chat.

FINANCE AND INSURANCE

RESOLUTION NO. 2021-10-81

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2021-10-81** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

Mr. Christopher had a question on Contract 189, Pump Station 12 Infrastructure Upgrade. He wanted to know how much is left on the contract. Mr. Gianforte advised Mr. Christopher that he will get back to him on the remaining dollar amount (said information was subsequently provided).

RESOLUTION NO. 2021-10-82

ADOPTING 2022 AUTHORITY BUDGET

Mr. MacStudy moved **Resolution No. 2021-10-82** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

Mr. MacStudy asked Mr. Rodriguez if there is an update on the audit. Mr. Rodriguez replied that we are still waiting on the State numbers and once we have the numbers, we will be good to go.

LEGAL AFFAIRS

In the absence of Mr. Sena, Mr. Gianforte proceeded with Legal Affairs. Mr. Berdahl asked Atty. Laughlin if both Resolution Numbers **2021-10-83** and **2021-10-84** can be voted on at the same time. Atty. Laughlin replied yes. Mr. Gianforte proceeded to read aloud both resolutions.

RESOLUTION NO. 2021-10-83

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ACTIONS
RELATED TO FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA)
FOR MULTIPLE CONSTRUCTION PROJECTS**

RESOLUTION NO. 2021-10-84
RESOLUTION AUTHORIZING SUPPLEMENTAL SERVICE AGREEMENT BETWEEN
THE BOROUGH OF TINTON FALLS, EATONTOWN SEWERAGE AUTHORITY
AND THE BOROUGH OF EATONTOWN AND THE AUTHORITY

Mr. MacStudy moved **Resolution No. 2021-10-83 and 2021-10-84** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

Mr. Berdahl asked Mr. Gianforte to describe Resolution **2021-10-84**. Mr. Gianforte explained there is a meter from the discharge from the Golf Course in Eatontown, and it ties directly into a pipe solely used by Tinton Falls, therefore, we need an agreement from each of the four parties including TRWRA to address the billing of that metered flow.

Mr. Peter's asked Mr. Gianforte about future capital costs, related to this agreement. Mr. Gianforte said that the area is within our existing service area and is not expanding our service area.

Mr. Jaeger had a question on **Resolution No. 2021-10-83** and wanted to know if TRWRA should be indemnified by FMERA in case someone sues **TRWRA** during the construction project. Atty Laughlin discussed the project.

ENGINEERING

Mr. Galvin reported that we have a Change Order for Time Extension for Station 12 Project due to delays by JCP&L. There is also a Change Order for the Collection System Cleaning to Spinnello.

Mr. Gianforte pointed out that the Change Order for the Interceptor is a negative \$740,000.00. At some point we will have to spend some of that money for repairs of other interceptors that were not completed in this contract.

Mr. Christopher asked Mr. Galvin what is going on with Pump Station 5. Mr. Galvin explained that we have ordered the VFDs, (Variable Frequency Drives) for that Pump Station through the Co-Op Program and they are expected to be delivered in about 8 weeks. We currently have a functioning drive and a backup drive as well.

MOTION TO ACCEPT FY 2021 ANNUAL INSPECTION REPORT

Mr. Gianforte thanked Natalya Shimunova, PS&S for her hard work and great job on the **FY 2021 Annual Inspection Report**. Mr. Berdahl made a Motion to Accept the FY 2021 Annual Inspection Report and Mr. Christopher seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Mr. Bonforte was absent from the meeting and Mr. Gianforte reported on his behalf. Mr. Gianforte read aloud Resolution No. 2021-10-85 to Authorize the Executive Director to hire a new employee.

Mr. Jaeger asked what this new employee's role will be. Mr. Gianforte said it is for an Assistant Mechanic position.

RESOLUTION NO. 2021-10-85
RESOLUTION TO AUTHORIZE EXECUTIVE DIRECTOR
TO HIRE A NEW EMPLOYEE

Mr. Christopher moved **Resolution No. 2021-10-85** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

CAPITAL CONSTRUCTION

Mr. Hartman had nothing new to report at this time and did mention that things will be picking up in the very near future.

Mr. Gianforte went on to say that we did meet with Contractors and there are some very reputable national teams forming and the hope is that this is going to be a competitive group of highly qualified contractors.

Mr. Jaeger asked if the State of New Jersey is a state where we are mandated to hire people who carry out the vaccine policy or is that not relevant to this project. Mr. Gianforte said he doesn't think it is relative.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's passed around a handout regarding Public Sector videos. Discussion ensued.

OUTREACH COMMITTEE

Mr. Barham reported that Mr. Gianforte met with the Mayor of Eatontown and their new Police Chief/Borough Manager about some issues going on right now. They plan to schedule a meeting with Mr. Gianforte to bring them up to date.

The Chairman asked if anyone had any questions on the Consent Agenda items before the Rollcall.

CONSENT AGENDA: (For Resolution No: 2021-10-86 through 2021-10-88)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO. 2021-10-86 RESOLUTION APPROVING CHANGE ORDER NO.1 REQUEST FOR TIME EXTENSION – CONTRACT 189

RES NO. 2021-10-87 RESOLUTION APPROVING CHANGE ORDER NO. 1 MAJOR INTERCEPTOR CLEANING AND REHABILITATION – CONTRACT 169A

RES NO. 2021-10-88 RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

Mr. MacStudy moved Resolution Nos. **2021-10-86 through 2021-10-88** for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Gregory Christopher
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena

OLD BUSINESS

There was no old business to report

NEW BUSINESS

Mr. Barham reminded everyone that we are all set up for Thursday, December 16th and the venue is confirmed.

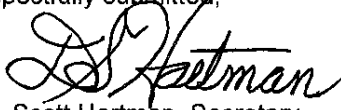
OPEN TO THE PUBLIC

No Public was present.

Mr. Barham moved that the meeting adjourn at approximately 6:25 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman". The signature is written in a cursive, flowing style.

Mr. Scott Hartman, Secretary

s:\administration\monthly meetings\board meetings\2021-October