

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Monday, November 15, 2021 at 6:00 pm, in person and by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary (**Remote Arrived at 6:08 pm**)
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Eric Jaeger (**Remote**)
Mr. Brian McPeak (**Remote**)

Absent: Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason Sena

Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S (**Remote**)
Mr. Gregory JnoBaptiste, Network & Instrument Coordinator

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **AsburyPark Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF OCTOBER 19, 2021**

Mr. Tocci moved that the minutes from the regular monthly meeting held on **October 19, 2021** be approved. The motion was seconded by Mr. MacStudy.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Eric Jaeger (**Remote**)
Mr. Brian McPeak (**Remote**)

Absent: Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jonathan Peters (**absent for vote**)
Mr. Jason Sena

CORRESPONDENCE

Mr. Gianforte explained to the Board that in October we passed Resolution No: 2021-10-83 Authorizing the Executive Director to take actions related to the Fort Monmouth Economic Revitalization Authority ("FMERA") for Multiple Construction Projects.

The resolution was written with the phrase "Whereas the parties have also entered into a Memorandum of Understanding" that had to be corrected. It was corrected to read "Whereas the parties anticipate entering into a Memorandum of Understanding".

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present, and Mr. Gianforte stated that we received no written correspondence prior to the meeting.

FINANCE AND INSURANCE

Mr. MacStudy introduced Mr. Michael Andriola from PKF O'Connor Davies to present the Audit presentation. Mr. MacStudy pointed out that the Audit is not final because we are waiting for numbers from the State for GASB 75.

Mr. Andriola presented preliminary results of the Audit and a brief discussion of his firm, PKF O'Connor Davies. Mr. Andriola explained the report is still in draft format because we are waiting for GASB 75 from the State, which are Other Post-Employment Benefits and once that information becomes available the reports will be updated and finalized.

Mr. Andriola advised that PKF O'Connor Davies is prepared to issue an unmodified opinion which is the best opinion you can get and explained that a clean opinion means your numbers are materially accurate. Mr. Andriola provided a few of the financial highlights and explained the Single Audit.

Mr. Andriola stated that based upon his findings, he intends to issue a clean opinion all around.

Mr. MacStudy discussed the audit and how issues were addressed in the audit exit conference with the auditors, staff, and himself.

Mr. Gianforte added that Mr. Rodriguez has done a great job in creating a very elaborate spreadsheet that does exactly what is required by updating monthly.

RESOLUTION NO. 2021-11-89 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2021-11-89** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary (**Remote Arrived at 6:08 pm**)
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst.
Treasurer
Mr. Brian McPeak (**Remote**)
Mr. Eric Jaeger (**Remote**)

Absent:

Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason Sena

LEGAL AFFAIRS

In the absence of Mr. Sena, Mr. Berdahl asked Mr. Gianforte to explain the contract relating to Resolution No. 2021-11-90 to Authorize a Contract for Professional Services with Colliers Engineering & Design for Construction Administration & Inspections on the new Regional Sewage Pump Station, Force Main and East Interceptor Project for the Oceanport Section of Fort Monmouth. Mr. Gianforte said that this is the contract with Colliers Engineering to do Construction Administration for \$502,670.00, and it has already been reviewed and approved by FMERA. This contract will be entirely funded by FMERA.

RESOLUTION NO: 2021-11-90
RESOLUTION TO AUTHORIZE A CONTRACT FOR PROFESSIONAL
CONSTRUCTION ADMINISTRATION AND INSPECTIONS ON THE NEW
REGIONAL SEWAGE PUMP STATION, FORCE MAIN AND EAST INTERCEPTOR
PROJECT FOR THE OCEANPORT SECTION OF FORT MONMOUTH

Mr. Berdahl moved **Resolution No. 2021-11-90** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary (**Remote Arrived at 6:08 pm**)
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Brian McPeak (**Remote**)
Mr. Eric Jaeger (**Remote**)

Absent: Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason Sena

It was requested by Mr. Gianforte that **Resolutions 2021-11-91, 2021-11-92 and 2021-11-93** be voted on together.

Mr. Gianforte briefly explained on **Resolution No. 2021-11-91** that we are going to need to get easements on Fort Monmouth that FMERA will pay for, but still needs to be negotiated. Mr. Gianforte explained that we will need to get an easement from the Atlantic Federal Credit Union as well as an easement or purchase of the property for the new Fort Pump Station and potentially an easement from the Eye Doctor across the creek.

Resolution No. 2021-11-92, Mr. Gianforte explained that it is the final settlement on Sands Point North Condo Association. It is the appraised value plus the attorney fees. The total is \$40,000.00

Resolution No. 2021-11-93, Mr. Gianforte explained that we have individuals during 2021 that could not utilize all their vacation and asked to carry them over. The Personnel Chairman agreed with the recommendation.

Mr. MacStudy asked as to how much vacation time most employees currently have. Mr. Gianforte explained the contracts and policy. Discussion ensued.

RESOLUTION NO. 2021-11-91
RESOLUTION AUTHORIZING THE ACQUISITION OF SUCH EASEMENTS
AS ARE NECESSARY FOR THE NEW REGIONAL SEWAGE
PUMP STATION, FORCE MAIN AND EAST INTERCEPTOR
FOR THE OCEANPORT SECTION OF FORT MONMOUTH

RESOLUTION NO. 2021-11-92
RESOLUTION AUTHORIZING THE ACQUISITION OF AN
EASEMENT UNDER BLOCK 40.01, LOT 9.02 IN THE
BOROUGH OF MONMOUTH BEACH, NJ

RESOLUTION NO: 2021-11-93
RESOLUTION AUTHORIZING THE CARRY OVER
OF UNSUED VACATION TIME RELATED TO THE COVID-19
EXECUTIVE ORDER

Mr. Berdahl moved **Resolution No. 2021-11-91, 2021-11-92 and 2021-11-93** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Jonathan Peters, Asst. Secretary (**Remote Arrived at 6:08 pm**)

Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst.
Treasurer
Mr. Brian McPeak (**Remote**)
Mr. Eric Jaeger (**Remote**)

Absent:

Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason Sena

ENGINEERING

Mr. Galvin advised that the new electrical service at Pump Station 12 is now installed and the project will soon be wrapping up.

PERSONNEL

Mr. Bonforte was absent, and Mr. Gianforte reported on Resolution No. 2021-11-93 above.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman had nothing new to report. Mr. Gianforte discussed dates related to the prequalification of contractors.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's had nothing new to report at the present time.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report at the present time.

CONSENT AGENDA: (NO CONSENT RESOLUTIONS)

OLD BUSINESS

There was no old business to report

NEW BUSINESS

Mr. Barham reminded everyone that we are all set up for Thursday, December 16th and the venue is confirmed, and he looks forward to seeing everyone including their significant other at the Holiday dinner.

OPEN TO THE PUBLIC

No Public was present.

Mr. Tocci moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

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