

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, January 18, 2022, at 6:00 pm by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman **(Remote)**
Mr. Scott Hartman, Secretary **(Remote)**
Mr. Michael MacStudy, Treasurer **(Remote)**
Mr. Richard Tocci, Asst. Treasurer **(Remote)**
Mr. John Bonforte **(Remote)**
Mr. Greg Christopher **(Remote)**
Mr. Eric Jaeger **(Remote)**
Mr. Brian McPeak **(Remote)**

Absent: Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Jonathan Peters, Asst. Secretary
Mr. James Mazza
Mr. Jason Sena

Mr. Michael A. Gianforte, Executive Director **(Remote)**
Mr. Dennis Galvin, Authority Engineer **(Remote)**
Mr. Johnny Rodriguez, Financial Manager **(Remote)**
Mr. David Laughlin, Esq., Birdsall & Laughlin **(Remote)**
Mr. John Vena, PS&S **(Remote)**

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 22, 2021**, and emailing the same on December 28, 2021 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 22, 2021**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF DECEMBER 21, 2021**

Mr. Jaeger moved that the minutes from the regular monthly meeting held on **December 21, 2021** be approved. The motion was seconded by Mr. Tocci.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman **(Remote)**
Mr. Scott Hartman, Secretary **(Remote)**
Mr. Michael MacStudy, Treasurer **(Remote)**
Mr. Richard Tocci, Asst. Treasurer **(Remote)**
Mr. John Bonforte **(Remote)**
Mr. Greg Christopher **(Remote)**
Mr. Eric Jaeger **(Remote)**
Mr. Brian McPeak **(Remote)**

Absent: Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Jonathan Peters, Asst. Secretary
Mr. James Mazza
Mr. Jason Sena

CORRESPONDENCE

Mr. Gianforte had no items for correspondence other than those on the agenda.

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present, and Mr. Gianforte stated that we received no written correspondence prior to the meeting nor was any comments entered into the meeting chat.

FINANCE AND INSURANCE

Mr. Gianforte discussed the Elected Officials Risk Management Seminar: Employment Practices Liability and explained to the Board members that the Authority will save \$250.00 in their premium for each Commissioner who completes the training. Anne will be emailing the information and instructions, and if anyone should have any questions, should reach out to Mike or Anne.

Mr. Rodriguez gave an update on the Authority Audit status and said the Gasb 75 numbers should be released this week according to Mike Andriola, the Auditor from PKF O'Connor Davies for the Fiscal Year 2020.

RESOLUTION NO. 2022-01-01

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2022-01-01** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Michael MacStudy, Treasurer (**Remote**)
Mr. Richard Tocci, Asst. Treasurer (**Remote**)
Mr. John Bonforte (**Remote**)
Mr. Greg Christopher (**Remote**)
Mr. Eric Jaeger (**Remote**)
Mr. Brian McPeak (**Remote**)

Absent: Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Jonathan Peters, Asst. Secretary
Mr. James Mazza
Mr. Brian McPeak

Mr. Rodriguez explained that he, Mr. Gianforte and Mr. Laughlin discussed the Executive Order that was signed in December 2021, specifically instituting a grace period for unpaid balances of any sewer charges through March 2022, the Authority will waive interest penalties for the 1Qtr of 2022 based on the Executive Order.

Mr. Berdahl asked if it will affect a significant number of payments or accounts. Mr. Gianforte explained that obviously no one at this point is delinquent because the bills have not yet been distributed. Interest collected for recent years is approximately \$38,000 for the entire year and therefore a quarter of waived interest would be around \$9,000.

Mr. McPeak asked if the Executive Order applies to our Customer Towns and Mr. Gianforte replied no it does not.

LEGAL AFFAIRS

Mr. Sena was not present, so Mr. Gianforte reported on Mr. Sena's behalf. Mr. Gianforte reported that the Authority was dismissed from the case where a woman claimed she fell behind the Little Silver Tennis Club.

ENGINEERING

Mr. Galvin reported that the town of Rumson will be building 9 duplexes near Bingham and Ridge road, and that Mr. Gianforte has been previously authorized by the Board to sign the Treatment Works Approval application.

Dave Laughlin filed an action to acquire the last easement through a court order.

Mr. John Vena, PS&S gave an update on the Fair Haven sewer and Mr. Jaeger inquired as to the problem in Fair Haven. Mr. Gianforte explained that when the Authority was created, they put a pipe along the beachfront in Fair Haven that comes down to the Pump Station at the Yacht Club. Approximately 5 years ago the pipe was exposed, and we replaced the pipe as an emergency through Kiely. It needs additional protection.

PERSONNEL COMMITTEE

Mr. Bonforte reported on the Nominating Committee.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman stated that based on Hazen & Sawyer's review of the documents submitted, 5 bidders met the baseline prequalification requirements as outlined in the Qualifying documents. We are accepting Hazen & Sawyer's recommendation that the 5 bidders be accepted as qualified.

Mr. Barham asked Mr. Gianforte in the event there was an appeal, how the Appeal Committee will be structured. Mr. Gianforte stated that we must form a Board of Review. The statute requires that one member of our Board and two citizens of our territory be appointed. Mr. Hartman from the member selected by the Board. The two citizens to be appointed are the Mayor of Oceanport and the Mayor of Monmouth Beach. Chairman Berdahl asked that the record reflect that the Governing Body of the Authority appointed these three individuals, and Mr. Gianforte as the Clerk.

Mr. Jaeger commented that in picking these two individuals, you must assume there is no conflict.

Mr. MacStudy wanted to know who the two contractors are that were not qualified. Mr. Gianforte replied Schiavone Construction Co. and J.F. Shea Construction, Inc., Railroad Construction Co. JV.

RESOLUTION NO. 2022-01-02

RESOLUTION CLASSIFYING PROSPECTIVE BIDDERS FOR CONTRACT 200 IN ACCORDANCE WITH NJSA 40A:11-25 ET SEQ AND BASED UPON REVIEW OF SUBMISSIONS FROM PROSPECTIVE BIDDERS

Mr. Hartman moved **Resolution No. 2022-01-02** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman (**Remote**)
Mr. Scott Hartman, Secretary (**Remote**)
Mr. Michael MacStudy, Treasurer (**Remote**)
Mr. Richard Tocci, Asst. Treasurer (**Remote**)
Mr. John Bonforte (**Remote**)
Mr. Greg Christopher (**Remote**)
Mr. Eric Jaeger (**Remote**)
Mr. Brian McPeak (**Remote**)

Absent:

Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Jonathan Peters, Asst. Secretary
Mr. James Mazza
Mr. Jason Sena

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's was absent and there was nothing other than the cyber report.

OUTREACH COMMITTEE

Mr. Barham was absent, but Mr. Gianforte and Mr. Barham previously discussed that if we are successful with the NJOEM Grant of \$20m that Mr. Barham wants Mr. Gianforte to inform every town that we received it.

CONSENT AGENDA: (No Resolutions on the Consent Agenda)

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. MacStudy asked Mr. Rodriguez and Mr. Gianforte to provide an update on the Billing Post Cards. Mr. Rodriguez explained that the previous vendor went out of business, and the staff secured a new vendor at a lower price. They are being handled by Arna Marketing.

OPEN TO THE PUBLIC

No Public was present.

Mr. Bonforte moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

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