

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, March 15, 2022, at 6:00 pm, at One Highland Avenue, Monmouth Beach, New Jersey and using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (**via phone**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (**via phone**)

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. Nick Gizzi, Operations Technician
Ms. Anne Wallington, Executive Assistant (**remote**)
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **AsburyPark Press on Wednesday, December 22, 2021**, and emailing the same on December 28, 2021 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 22, 2021**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF FEBRUARY 15, 2022

Mr. Tocci moved that the minutes from the regular monthly meeting held on February 15, 2022, be approved. The motion was seconded by Mr. MacStudy:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (remote)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (via phone)
Mr. Eric Jaeger (remote)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (via phone)

The Chairman requested that the Minutes reflect that the existing Committee members are to remain the same for the next (2) two years.

CORRESPONDENCE

Mr. Gianforte reported that the only two items of correspondence are letters from Colliers Engineering and Atty. David Laughlin regarding the Bids, and both report that Bids are in order, and will be addressed later in the meeting.

PUBLIC COMMENT ON AGENDA

The meeting was open to the public for comment. No public was present.

FINANCE AND INSURANCE

RESOLUTION NO. 2022-03-35
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2022-03-35** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (**via phone**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (**via phone**)

RESOLUTION NO. 2022-03-36
RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR
THE FISCAL YEAR ENDING OCTOBER 31, 2020 AND 2019

RESOLUTION NO. 2022-03-37
RESOLUTION MEMORIALIZING THE ADOPTION AND
IMPLEMENTATION OF THE RECOMMENDATIONS STATED IN
THE FYE 2020 & 2019 AUTHORITY AUDIT

Mr. MacStudy moved **Resolution No. 2022-03-36** and **2022-03-37** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (**via phone**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (**via phone**)

Mr. Gianforte had two items for discussion on the Tunnel and Main Pump Station. The first being the increasing of Bond Authorization. Mr. Gianforte explained that because the Engineer's estimate increased on the tunnel project even though we already received a \$9,000,000.00 grant from FEMA, and expects another \$20,000,000, there is a need to increase the Bond Authorization under the advice of Bond Council. An explanation is expected at the next Board meeting.

The second item is authorizing repayment of the short-term loan. When signing up for a 0% interest short-term loan, the construction contract must be awarded within two years. The two years will lapse in April. We must pay off the existing short-term loan and create a new one, and again, this is under the advice of Bond Council.

LEGAL AFFAIRS

Mr. Sena had nothing new to report at this time.

ENGINEERING

Mr. Gizzi explained that for Contract-199, the Odor Control System, the FRP panels have been delivered and construction is delayed but continuing to progress. Contract-169, which is the Rehabilitation and Cleaning of Major Interceptors, the work has been completed and there is a resolution approving the final close-out in this month's meeting package. Contract 189, Pump Station 12 – Infrastructure Upgrades, all the work is now completed, and the contractor has been providing submittals for review to PS&S.

Mr. Galvin added additional comments with respect to the Clarifiers in the Engineering Report. PS&S is talking with Mr. Gianforte and Mr. Galvin about the change in the scope of work and wants to replace the steel because of corrosion to structural damage.

J.F. Kiely will be starting work at Blades Run in Shrewsbury within the next two weeks to finish replacement of the sag in the line where there was an issue last fall. We have been in contact with the Administration, the Borough Engineer, and the Police Department in Shrewsbury to coordinate the project.

PERSONNEL COMMITTEE

Mr. Bonforte advised the Commissioners that the Personnel Committee met at 5:00pm and came to a unanimous decision to approve the payroll increases as presented. Mr. Gianforte pointed out to the Personnel Chairman regarding the other two items in the text of the resolution. The first is adjusting the step level of Dalton Graham, which is within the Union contract. Mr. Graham is being moved up to Step 9 of the S1 Licensed Operator pay grade. The second is Raymarr Dowling will be getting compensated for his backflow preventor work.

RESOLUTION NO. 2022-03-38
RESOLUTION ESTABLISHING ANNUAL SALARIES
FOR CERTAIN ADMINISTRATIVE PERSONNEL

Mr. Bonforte moved **Resolution No. 2022-03-38** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (**via phone**)

Abstain:

Mr. Greg Christopher (**via phone**)

Mr. Christopher stated that he had to abstain because he did not have the chance to review the numbers in the spreadsheet presented.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman informed the Board that The Authority received a revised estimate from Hazen & Sawyer and are now at about \$71 million based on the supply chain issues. Mr. Peter's asked about the prior, Mr. Gianforte replied \$59.6 million was the 90%, so it was about a \$12 million dollar increase.

Mr. Jaeger raised the question regarding the two contractors that did not qualify. Mr. Gianforte and Mr. Laughlin explained that both companies presented additional information that satisfied the Board of Review. The Board of Review conducted a hearing in accordance with the **New Jersey Public Contracts Law – N.J.S.A. 40A:11-1 et seq.** and the hearing was conducted in accordance with the requirements of the **Statute 40A:11-30.**

RESOLUTION NO. 2022-03-39
RESOLUTION TO AWARD CONTRACT 202A
THE NEW REGIONAL SEWAGE PUMP STATION, FORCE MAIN
AND EAST INTERCEPTOR FOR THE OCEANPORT
SECTION OF FORT MONMOUTH PROJECT

Mr. Hartman moved **Resolution No. 2022-03-39** for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (**via phone**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak

Abstain: Mr. Jason Sena (**via phone**)

RESOLUTION NO. 2022-03-40
RESOLUTION AUTHORIZING A WORK ORDER
TO J.F. KIELY FOR EMERGENT CLEANING AND
VIDEO INSPECTION OF THE INTERCEPTOR ALONG
PARKERS CREEK IN LITTLE SILVER

Mr. Hartman moved **Resolution No. 2022-03-40** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (**via phone**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (**via phone**)

Mr. MacStudy asked if this was the pipe that goes over the bridge. Mr. Gianforte replied no, this is the pipe that is along the Creek. Discussion ensued.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's reported that he reviewed Gregory JnoBaptiste's report and will try to stay vigilante considering the current cyber environment.

OUTREACH COMMITTEE

Mr. Barham stated that there was nothing new to report.

CONSENT AGENDA: (for Resolutions 2022-03-41 through 2022-03-44)

Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

Mr. Bonforte moved **Resolution No. 2022-03-41 thru 2022-03-44** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary

Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher (via phone)
Mr. Eric Jaeger (remote)
Mr. James Mazza
Mr. Brian McPeak
Mr. Jason Sena (via phone)

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

The Chairman wanted to address a situation that was recently brought to his attention by a resident of Shrewsbury. The Chairman explained that on occasion there are activities taking place at a home having a reconnection and made the request that an employee from the Authority email the appropriate commissioners in each town whenever there is anything other than routine cleaning or action by the Authority. Staff indicated that they will work to address his concern.

OPEN TO THE PUBLIC

No Public was present.

Mr. MacStudy moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

s:\administration\monthly meetings\board meetings\2022-March