

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, May 17, 2022**, at 6:00 pm, at One Highland Avenue, Monmouth Beach, New Jersey and using **Microsoft Teams** considering the circumstances surrounding **COVID-19**.

**Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:**

Present: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters (Asst. Secretary)  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Greg Christopher  
Mr. James Mazza

Others present: Mr. Michael A. Gianforte, Executive Director  
Mr. Dennis Galvin, Authority Engineer  
Mr. Johnny Rodriguez, Financial Manager  
Mr. Nick Gizzi, Operations Technician  
Ms. Anne Wallington, Executive Assistant  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena, PS&S

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **AsburyPark Press on Wednesday, December 22, 2021**, and emailing the same on December 28, 2021 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 22, 2021**.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY MEETING**

**MINUTES OF APRIL 12, 2022**

Mr. Tocci moved that the minutes from the regular monthly meeting held on April 12, 2022, be approved. The motion was seconded by Mr. MacStudy:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters (Asst. Secretary)  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

**Absent:** Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Greg Christopher  
Mr. James Mazza

**CORRESPONDENCE**

Mr. Gianforte had no correspondence to report.

**FINANCE AND INSURANCE**

**RESOLUTION NO. 2022-05-60**  
**AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution No. 2022-05-60** for approval. The motion was seconded by Mr. Hartman and carried by the following vote on call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters (Asst. Secretary)  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

**Absent:** Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Greg Christopher  
Mr. James Mazza

Mr. Gianforte reported that Mr. Rodriguez is working on the budget, and we should have a draft version in one month.

**LEGAL AFFAIRS**

Mr. Sena had nothing to report.

**ENGINEERING**

Mr. Galvin reported that the contractor, CMS Construction is behind schedule and has multiple items including paper-work and physical work outstanding.

Mr. Vena from PS&S reported that Pump Station 12 is now 100% complete including all the contract work and punch list items.

**PERSONNEL**

Mr. Bonforte advised the Board that there are several personnel out with Covid and following the proper protocol. Staff is working with the absence to get the job done.

**CAPITAL IMPROVEMENT COMMITTEE**

Mr. Hartman briefed the Board on the Tunnel and Pump Station project and advised that the Authority anticipates having authorization to advertise from the NJI-Bank by June 1<sup>st</sup>, at which time a link will be sent to the pre-approved bidders to download the bid documents.

**RESOLUTION NO. 2022-05-61**  
**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE**  
**A MEMORANDUM OF UNDERSTANDING AND GRANT AGREEMENT WITH THE**  
**FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY ("FMERA")**  
**FOR CONSTRUCTION OF PHASE TWO, NEW GRAVITY SANITARY SEWER LINES**  
**SERVICING THE OCEANPORT SECTION OF THE FORT MONMOUTH**

Mr. Hartman moved **Resolution No. 2022-05-61** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters (Asst. Secretary)  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

**Absent:** Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Greg Christopher  
Mr. James Mazza

Mr. Gianforte explained that the MOU and Grant Agreement being considered is a draft of Phase 2 and there is expected to be a Phase 3. Phase 2 is expected to be Oceanport Way and Barker's Circle, so it is only two gravity lines, and we expect a new estimated cost for just those lines. FMERA is expected to consider this agreement in June.

#### CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's drew everyone's attention to Mr. Gregory JnoBaptiste Cyber Security report of April 22, 2022, on our Cyber Security issues.

#### OUTREACH COMMITTEE

Mr. Barham was absent from the meeting and Mr. Gianforte reported on Mr. Barham's behalf. The Authority's staff has contacted Little Silver and Monmouth Beach Police Departments to coordinate the use of OEM radios in the event of a cellular phone and/or internet blackout.

#### **CONSENT AGENDA: : (For Resolutions 2022-05-62 through 2022-05-63)**

Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

**RES NO. 2022-05-62** RESOLUTION RATIFYING THE HIRING OF A SUMMER INTERN

**RES NO. 2022-05-63** RESOLUTION APPROVING CONFERENCE AND TRAINING REQUEST

Mr. Berdahl moved **Resolution No. 2022-05-62 and Resolution No. 2022-05-63** for approval. The motion was seconded by Mr. Tocci and carried by the following vote on call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters (Asst. Secretary)  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

**Absent:** Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Greg Christopher  
Mr. James Mazza

#### OLD BUSINESS

There was no old business to report.

#### NEW BUSINESS

There was no new business to report.

#### OPEN TO THE PUBLIC

No Public was present.

Mr. MacStudy moved that the meeting adjourn at approximately 6:25 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary