

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held **on Tuesday, September 20, 2022**, at 6:00 pm, at One Highland Avenue, Monmouth Beach, New Jersey and **using Microsoft Teams considering the circumstances surrounding COVID-19.**

Present: **Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:**
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. Nick Gizzi, Operations Technician (Remote)
Ms. Anne Wallington, Executive Assistant (Remote)
Mr. Gregory JnoBaptiste, Network and Instrument Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **AsburyPark Press on Wednesday, December 22, 2021**, and emailing the same on December 28, 2021 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 22, 2021.**

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF AUGUST 16, 2022

Mr. Berdahl moved that the minutes from the regular monthly meeting held on AUGUST 16, 2022, be approved. The motion was seconded by Mr. Barham.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

CORRESPONDENCE

Mr. Gianforte had two items of correspondence.

1st item: The Authority received notice from FEMA that the Authority is approved for the Grant money for \$32,000.00 related to COVID expenses. Mr. Berdahl asked what specific expenses related to the \$32,000.00. Mr. Gianforte replied third party cleaning and disinfecting, and plexiglass dividers etc.

2nd item: Mr. Gianforte reported that there was confirmation from FMERA that their audit committee approved the MOU and Grant agreement for the design of the job in Eatontown, and the Authority will receive approximately \$8,700.00.

FINANCE AND INSURANCE

RESOLUTION NO. 2022-09-79 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2022-09-79** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

Mr. Gianforte advised that **Resolution No. 2022-09-80** is the introduction to the Budget and if there are any questions, concerns, or any changes needed, it can be done before the adoption in October.

RESOLUTION NO. 2022-09-80 2023 AUTHORITY BUDGET RESOLUTION FISCAL YEAR: NOVEMBER 1, 2022, TO OCTOBER 31, 2023

Mr. MacStudy moved **Resolution No. 2022-09-80** for approval. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

Mr. Gianforte advised that the budget reflects substantial Commodity price increases and other increases related to inflation, The total increase related to inflation is approximately \$700,000.00 in expenditures over the previous budget.

Mr. Peters for specifics related to inflation numbers. Mr. Gianforte replied that electricity was up \$200,000.00. Polymer is up from \$80,000.00 to \$140,000.00. Mr. Peter's asked where is the additional revenue coming from. Mr. Gianforte replied that revenue is staying about the same and we are trying to cut costs. Discussion ensued.

Mr. MacStudy asked if there is any update on the audit. Mr. Rodriguez replied we are waiting on the numbers from the State.

LEGAL AFFAIRS

Mr. Berdahl appointed Mr. Brian McPeak as the Chairman for the Legal Committee.

ENGINEERING

Mr. Galvin reported that the Odor Control contract is nearing completion. The new bio-filter went online last week. There is still some demolition work to complete, as well as the installation of the second fan. Hazen is preparing Addendum No. 3 for Contract 200, the New Main Pump Station, and Pleasure Bay Tunnel, which is with the state to be reviewed. The addendum provides answers to questions submitted by contractors, and it includes a completion date in spring 2026.

The New Regional Pump Station at Fort Monmouth is under construction. We will be taking bids on Fort Monmouth, Phase II on October 7th, which is for Oceanport Way, formerly known as Murphy Drive, to extend new gravity lines through that section of Fort Monmouth.

Construction started this week on the Clarifiers 1 and 2.

Mr. Gianforte explained that Phase I is the Pump Station right behind the bank. The Authority received a wire from FMERA for approximately \$3.8m for Phase II which is in TD Bank in an interest-bearing Escrow account.

Mr. Christopher asked a question on the sludge disposal options and wanted to know what options are available to the Authority. Mr. Christopher understood that PS&S is evaluating disposal options. Mr. Gianforte explained the sludge situation is going to be exceedingly difficult. Discussion ensued.

PERSONNEL

Mr. Bonforte reported on the Personnel Committee who met on September 7th (see report)

RESOLUTION NO. 2022-09-81

RESOLUTION AUTHORIZING THE HIRING OF AN ENGINEERING MANAGER AND ASSIGNING EMPLOYEE TO CAPITAL CONSTRUCTION MANAGER

Mr. Bonforte moved Resolution No. 2022-09-80 for approval. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

RESOLUTION NO. 2022-09-82

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO HIRE AN UNLICENSED OPERATOR

Mr. Bonforte moved Resolution No. 2022-09-82 for approval. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer

Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman stated that other than what Mr. Galvin reported as far as moving the substantial completion date back 6 months, he had nothing new to report at this time.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's referred all present, to Mr. Gregory JnoBaptiste Cyber Security Report, which contains some new updates.

OUTREACH COMMITTEE

Mr. Barham had no updates to report at this time.

CONSENT AGENDA: (For Resolutions 2022-09-83 through 2022-09-86)

Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

- RES NO: 2022-09-83** RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS
- RES NO: 2022-09-84** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR THE BENEFICIAL USE OF SEWAGE SLUDGE – (WeCare Denali)
- RES NO: 2022-09-85** RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR NORWOOD KB, LLC
- RES NO: 2022-09-86** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ACTIONS RELATED TO THE FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY ("FMERA") WITH RESPECT TO THE "DESIGN" OF THE SANITARY SEWER SYSTEM FOR EATONTOWN MOTOR POOL SECTION OF THE FORT

Mr. Berdahl moved **Resolution No. 2022-09-83 thru 2022-009-86** for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard N. Tocci, Asst. Treasurer (Remote)

Absent: Mr. Eric Jaeger
Mr. James Mazza

OLD BUSINESS

There was no old business.

NEW BUSINESS

Mr. Gianforte announced the plan is to have the holiday party at the Deal Country Club.

Mr. Berdahl advised that there will be a new commissioner at the next meeting, and her name is Jeanette Hoffman. She will be on all committees replacing Jason Sena.

Mr. Berdahl advised that he is appointing Mr. McPeak to be the Legal Committee Chairman and Scott Hartman will no longer serve on the Legal Committee because there cannot be two people from the same town.

OPEN TO THE PUBLIC

No Public was present.

Mr. Berdahl moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. MacStudy and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary