

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, October 18, 2022**, at 6:00 pm, at One Highland Avenue, Monmouth Beach, New Jersey and using **Microsoft Teams** considering **the circumstances surrounding COVID-19**.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary (**arrived 6:20 pm**)
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Richard Tocci (Asst. Treasurer)

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. Nick Gizzi, Operations Technician
Ms. Anne Wallington, Executive Assistant (**Remote**)
Mr. Gregory JnoBaptiste, Network and Instrument Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **AsburyPark Press on Wednesday, December 22, 2021**, and emailing the same on December 28, 2021 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 22, 2021**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

The Chairman noted for the record that the new Commissioner from Shrewsbury is present, Jeanette Hoffman.

APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF SEPTEMBER 20, 2022

Mr. MacStudy moved that the minutes from the regular monthly meeting held on September 20, 2022, be approved. The motion was seconded by Mr. Bonforte and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Brian McPeak

Abstain: Ms. Jeanette Hoffman

Absent: Mr. James Mazza
Mr. Jonathan Peters, (Asst. Secretary) (arrived 6:20 pm)
Mr. Richard Tocci (Asst. Treasurer)

CORRESPONDENCE

Mr. Gianforte had one item of correspondence, a letter from the New Jersey Department of Environmental Protection regarding the Authority's compliance evaluation which was 100% successful.

FINANCE AND INSURANCE

RESOLUTION NO. 2022-10-87
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2022-10-87** for approval. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (arrived 6:20 pm)
Mr. Richard Tocci (Asst. Treasurer)

RESOLUTION NO. 2022-10-88
AMEND THE 2023 BUDGET (PRIOR TO ADOPTION)

Mr. MacStudy moved Resolution No. **2022-10-88** for approval. The motion was seconded by Mr. Barham, and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (arrived 6:20 pm)
Mr. Richard Tocci (Asst. Treasurer)

RESOLUTION NO. 2022-10-89
2023 BUDGET ADOPTION OF BUDGET

Mr. MacStudy moved Resolution No. **2022-10-89** for approval. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (arrived 6:20 pm)

Mr. Richard Tocci (Asst. Treasurer)

Mr. MacStudy explained the Amendment and said the miscellaneous income was not included. The Auditors suggested that it be set at \$25,000.00, as opposed to zero.

Mr. MacStudy inquired as to the letter deposits and wanted to know if there have been any other issues coming from Wells Fargo. Mr. Rodriguez responded that all missing checks have been accounted for. Mr. MacStudy asked Mr. Rodriguez if the reconciliation is being done as proposed, Mr. Rodriguez responded yes.

Mr. Gianforte discussed the Energy Aggregation Group and why they hedged the remaining 50% of the electric generation supply.

LEGAL AFFAIRS

Mr. McPeak had nothing to discuss at this time.

ENGINEERING

Mr. Galvin reported that Contract 199, Solids Handling Building and Sludge Storage Tank Odor Control System, that CMS Construction remains behind schedule. The Authority's consulting engineer, Hazen and Sawyer is preparing a punch-list. The new unit has been in operation for approximately two weeks and to date no odors have been noticed in the Plant.

Contract #202A, The New Regional Sewage Pump Station, Force Main, and East Interceptor for the Oceanport Section of Fort Monmouth is progressing satisfactorily. Earle Asphalt Company is expected to be ahead of schedule and to be completed by the end January 2023.

Contract #203 – Clarifier Coatings: Brave Industrial Painting is progressing with the work on Clarifiers #1 and #2. Mr. John Vena gave a brief overview of the situation during his presentation.

Contract #204 – The Treatment Plant Voltage Regulators project is still on hold. JCP&L has provided some answers, which are being evaluated. Even though JCP&L is going to be installing a new, larger transformer at the Monmouth Beach substation on Seaview Ave, it will not address the imbalance of the voltage that is received. For the record, Mr. Gianforte mentioned that JCP&L continues to supply the Authority with dirty power, and it is unacceptable.

Contract #206 the South Interceptor in Fort Monmouth. Four bids were received on Friday, October 7, 2022, with the apparent low bid submitted by P.M. Construction Corporation in the amount of \$2,993,523.00. Colliers Engineering has submitted a letter recommending an award subject to review and approval by the Authority Attorney and FMERA.

The Treatment Plant continues to run satisfactorily. The Process meetings continue to be held once a week. Mr. Gianforte advised that Mr. Brian Rischman joined the last Process meeting and will continue to do so until his start date of December 27, 2022.

WEFTEC 2022 was a success. Mr. Gianforte, Mr. Hartman, Mr. Galvin and Mr. Gizzi attended and had the opportunity to spend time with different vendors and find out ways to improve operations in the treatment plant.

Mr. Vena from PS&S gave his report regarding the cracks in the Clarifiers and will be providing the contractors with methods to stop the leaks. Discussion ensued.

PERSONNEL

Mr. Bonforte mentioned that the Authority's second Laboratory Technician took another job in March of this year, and the Authority has searched since then for a qualified candidate. There is a resolution on the agenda to hire a new graduate who has performed admirably for Ocean County Utilities Authority for the last 2 summers as an intern.

RESOLUTION NO. 2022-10-90 **RESOLUTION AUTHORIZING THE HIRING OF** **A LAB-TECHNICIAN (AMANDA BOWENS)**

Mr. Bonforte moved Resolution No. 2022-10-90 for approval. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (**arrived 6:20 pm**)
Mr. Richard Tocci Asst. Treasurer

CAPITAL IMPROVEMENT COMMITTEE

RESOLUTION NO: 2022-10-91
AWARDING CONTRACT 206 SOUTH INTERCEPTOR
FOR THE OCEANPORT SECTION OF FORT MONMOUTH

Mr. Hartman moved Resolution No. **2022-10-91** for approval. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (**arrived 6:20 pm**)
Mr. Richard Tocci, Asst. Treasurer

Mr. Gianforte wanted to make sure that all present were aware that it is believed this is the last project. It is needed at Fort Monmouth. There is a chance that Irwin needs to be built, but with some proposed changes by Mr. Galvin on this contract it may eliminate the need for Irwin.

RESOLUTION NO: 2022-10-92
RESOLUTION REJECTING ALL BIDS FOR CONTRACT 200
PLEASURE BAY CROSSING AND MAIN PUMP STATION
REPLACEMENT PROJECT

Mr. Hartman moved Resolution No. **2022-10-92** for approval. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Eric Jaeger (**Remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Jonathan Peters, Asst. Secretary (**arrived 6:20 pm**)
Mr. Richard Tocci, Asst. Treasurer

The Chairman stated to let the record reflect that Mr. Peter's arrived at 6:20 pm.

RESOLUTION NO: 2022-10-93

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO ISSUE A WORK ORDER TO HAZEN AND SAWYER TO
PREPARE THE FEMA BRIC APPLICATION**

Mr. Hartman moved Resolution No. **2022-10-93** for approval. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**Remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary (**arrived 6:20 pm**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger (**Remote**)
Mr. Brian McPeak

Absent: Mr. James Mazza
Mr. Richard Tocci, Asst. Treasurer

Mr. McPeak said that he has a conflict with Resolution No: 2022-10-93 and will leave the room.

Mr. Gianforte stated to let the record reflect that Mr. McPeak left the room prior to discussions.

Mr. Gianforte discussed FEMA BRIC funding where FEMA will pay 100% of the scoping costs for the Effluent Pump Station.

Mr. Gianforte suggested to the Chairman that Resolution No: 2022-10-94 be removed from the agenda. The Chairman agreed.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's apologized for being late and referred everyone to Mr. JnoBaptiste's Cyber Report in the package and stated that obviously Mr. JnoBaptiste continues to be vigilant about the Authority's Cyber issues.

Mr. Gianforte advised that he did learn from the Joint Insurance Fund Committee meeting that the recommendation is for a 9.82 increase in fund fees for the year. But because the Authority is so advanced in the Cyber Security program that the Authority will get potentially as little as 0% co-pay on any Cyber Security claims because the Authority is one of the few authorities that have the advanced certification.

OUTREACH COMMITTEE

Mr. Barham wanted to remind everyone to join the Outreach Committee Holiday Party on December 15, 2022, at the Deal Country Club.

CONSENT AGENDA: (NO RESOLUTIONS)

OLD BUSINESS

Mr. Bonforte had a question regarding the Pump Station at Old Horseneck Point Road and wanted to know if it will be removed at some point.

Mr. Gianforte explained that it is not part of the Fort project, but the Fort project will enable the Authority to do so. Also, there is a program in town to redo Horseneck Point Road. Discussion ensued.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Public was present.

Mr. MacStudy moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman", written over a horizontal line.

Mr. Scott Hartman, Secretary

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