

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, July 18, 2023, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

**Present:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher (remote)  
Ms. Jeanette Hoffman (remote)  
Mr. Eric Jaeger (remote)  
Mr. Brian McPeak

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Richard Tocci, Asst Treasurer

**Others present:** Mr. Michael A. Gianforte, Executive Director  
Mr. Dennis Galvin, Capital Projects Coordinator  
Mr. Brian Rischman, Authority Engineer  
Mr. Johnny Rodriguez, Financial Manager  
Mr. Gregory JnoBaptiste, Network and Instrument Coordinator  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena, PS&S

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the **Asbury Park Press on December 24, 2022**, and emailing the same on **Tuesday, December 27th, 2022**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 21, 2022**.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY MEETING**

**MINUTES OF JUNE 18, 2023**

Mr. MacStudy moved that the minutes from the regular monthly meeting held on **June 18, 2023**, be approved. The motion was seconded by Mr. Barham and carried by the following vote on call:

**Ayes:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher (remote)  
Ms. Jeanette Hoffman (remote)  
Mr. Eric Jaeger (remote)  
Mr. Brian McPeak

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Richard Tocci, Asst. Treasurer

**CORRESPONDENCE**

Mr. Gianforte had no correspondence other than what was distributed.

**FINANCE AND INSURANCE**

**RESOLUTION NO: 2023-07-81  
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution No. 2023-07-81** for approval. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**Ayes:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher (remote)  
Ms. Jeanette Hoffman (remote)  
Mr. Eric Jaeger (remote)  
Mr. Brian McPeak

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Richard Tocci, Asst. Treasurer

Mr. Barham asked why the bills were so high. Mr. Gianforte replied that the \$1.5 million to the Tunnel contractor is on the list.

Mr. Berdahl asked Mr. MacStudy to introduce the Budget and then any comments or questions will be explained as needed.

Mr. MacStudy introduced the 2024 Authority Budget – Fiscal Year from Nov. 1, 2023 to October 3, 2024.

Mr. MacStudy mentioned that the Finance Committee met at 5:30 pm to review the Budget with Mr. Rodriguez and Mr. Gianforte. Mr. MacStudy asked Mr. Rodriguez to highlight the discussion.

Mr. Rodriguez presented a summary of the budget and its impact on the Authority's financial position.

Mr. Peter's asked when the Budget is scheduled for Adoption? Mr. Gianforte replied that it must first be approved by the State, and then the Authority would consider it at the Board meeting in September.

**RESOLUTION NO: 2023-07-82  
APPROVING 2024 AUTHORITY BUDGET  
FOR FISCAL YEAR FROM NOV. 1, 2023 TO OCTOBER 31, 2024**

Mr. MacStudy moved **Resolution No. 2023-07-82** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**Ayes:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher (remote)  
Ms. Jeanette Hoffman (remote)  
Mr. Eric Jaeger (remote)  
Mr. Brian McPeak

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Richard Tocci, Asst. Treasurer

**LEGAL AFFAIRS**

Mr. McPeak had nothing new to report, but Mr. Laughlin mentioned the ongoing case with Mr. Brower for the tunnel easement. Discussion ensued.

**ENGINEERING**

Mr. Tocci was absent from the meeting. Mr. Rischman had nothing to report other than what is in the Engineering report.

Mr. John Vena, PS&S gave an update on the rehabilitation of the final clarifiers. The repairs on the coating of Clarifier #2 are complete and it is back in service.

**PERSONNEL COMMITTEE**

Mr. Bonforte was absent from the meeting. Mr. Gianforte stated there is nothing new to report.

**CAPITAL IMPROVEMENT COMMITTEE**

Mr. Hartman attended the last monthly progress meeting and said there are no highlights to report. The next monthly progress meeting is scheduled for July 19<sup>th</sup>, and if anything, noteworthy comes up, Mr. Hartman will report it at the next Board meeting.

Mr. Berdahl asked if a commissioner from each town is being notified of the progress meeting. Mr. Galvin replied that he would do that next month.

**CYBER SECURITY AND SOCIAL MEDIA COMMITTEE**

Mr. Peter's mentioned that Mr. JnoBaptiste received a report from Homeland Security and will review it and have more information next month.

**OUTREACH COMMITTEE**

Mr. Barham reported that Mr. Gianforte, Mr. Rischman and Mr. Hartman gave a presentation to the Borough of Little Silver on the Pleasure Bay Crossing and Main Pump Station Replacement and also the Fort Projects.

Mr. McPeak asked about the recent sinkhole at Fort Monmouth and wanted to know if it was stabilized. Mr. Galvin said that Earle responded, and the sinkhole was repaired. Discussion ensued.

Mr. Berdahl asked if anyone wanted to pull any of the Consent Agenda Resolutions. Mr. Gianforte asked that **Resolution No: 2023-07-84** be pulled and not considered. Mr. Berdahl agreed.

**CONSENT AGENDA: (For Resolutions 2023-07-83; 2023-07-85; 2023-07-86)** The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

**RESOLUTION NO: 2023-07-83** RESOLUTION GRANTING FINAL APPROVAL FOR A MAJOR SITE PLAN TO JOHN ANGELUCCI FOR PROPERTY KNOWN AS BLOCK 13, LOT 11.01 (FKA LOTS 10 & 11) IN THE BOROUGH OF SHREWSBURY

**RESOLUTION NO: 2023-07-85** RESOLUTION AUTHORIZING ADVERTISEMENT FOR COMMODITIES AND SERVICES

**RESOLUTION NO: 2023-07-86** RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

Mr. Barham moved **Resolution No. 2023-07-83; 2023-07-85 and 2023-07-86** for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

**Ayes:**

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Greg Christopher (remote)
- Ms. Jeanette Hoffman (remote)
- Mr. Eric Jaeger (remote)
- Mr. Brian McPeak

**Absent:**

- Mr. John Bonforte
- Mr. James Mazza
- Mr. Richard Tocci, Asst. Treasurer

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

There was no business to report.

**OPEN TO THE PUBLIC**

No Public was present.

Mr. Barham moved that the meeting adjourn at 6:13 pm. The motion was seconded by Mr. Peters and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "S. Hartman", is written over a horizontal line.

Mr. Scott Hartman, Secretary