

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, August 15, 2023, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)
Mr. Eric Jaeger
Mr. Brian McPeak (**remote**)

Absent: Mr. James Mazza

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator
Mr. Brian Rischman, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Ms. Anne Wallington, Asst. to the Executive Director (**remote**)
Mr. Joe Ottaviano, Operations Manager
Mr. Gregory JnoBaptiste, Network and Instrument Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S (**remote**)

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the **Asbury Park Press on December 24, 2022**, and emailing the same on **Tuesday, December 27th, 2022**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 21, 2022**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF JULY 18, 2023

Mr. Barham moved that the minutes from the regular monthly meeting held on **July 18, 2023**, be approved. The motion was seconded by Mr. Peters and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

CORRESPONDENCE

Mr. Gianforte had one item of correspondence and it was related to Road Opening Bonds in Fair Haven. Discussion ensued regarding the requirement for the Authority to post bonds for road opening.

FINANCE AND INSURANCE

RESOLUTION NO: 2023-08-87
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2023-08-87** for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

Mr. Jaeger asked about Earle Asphalt who is installing the Pump Station, Force Main, East Interceptor and then the restoration afterwards. Discussion ensued

Mr. MacStudy reported that the Authority received a call from the State informing The Authority that the Budget is not going to be approved because of the timing of the rate increase which is scheduled for the beginning of next year. If the Authority proposes and adopts the rate increase at the same time as the Budget adoption, then the Budget will be approved. Mr. MacStudy suggested moving

the rate increase and the Budget passing to the October meeting to be effective January 1st, 2024. Discussion ensued.

LEGAL AFFAIRS

Mr. McPeak had nothing new to report on legal matters and asked Mr. Gianforte if he had anything to report. Mr. Gianforte responded he had nothing new but introduced Resolution No: 2023-08-88 Authorizing the Execution of an Authority Assistance/Shared Services Agreement with the County of Monmouth. Mr. Gianforte explained this is the renewal of the Authority's ability to buy through the County's Cooperative program.

RESOLUTION NO: 2023-08-88 **RESOLUTION AUTHORIZING THE EXECUTION OF AN AUTHORITY ASSISTANCE/SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH**

Mr. Barham moved **Resolution No. 2023-08-88** for approval. The motion was seconded by Mr. MacStudy carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

ENGINEERING

Mr. Tocci asked Mr. Rischman if he had anything to add to his report. Mr. Rischman responded Resolution No: 2023-08-89. The resolution lists the use of the services of a Certified Industrial Hygienist. It also requires using US EPA accredited asbestos inspectors.

Mr. Jaeger asked if the Authority was doing this regularly, or have we been asked to do this? Mr. Rischman responded it is a requirement in the Federal Regulations of OSHA to be performed one time. Discussion ensued.

Mr. Berdahl asked Mr. Vena if he had any updates on his report, Mr. Vena responded no.

RESOLUTION NO: 2023-08-89 **RESOLUTION AUTHORIZING A WORK ORDER FOR AN ASBESTOS SURVEY OF AUTHORITY TREATMENT PLANT, PUMP STATIONS AND METER CHAMBERS**

Mr. Barham moved **Resolution No. 2023-08-89** for approval. The motion was seconded by Mr. Hartman carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary

Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

PERSONNEL COMMITTEE

RESOLUTION NO: 2023-08-90

**APPROVING THE REVISIONS OF THE PERSONNEL
POLICIES AND PROCEDURES MANUAL**

Mr. MacStudy moved **Resolution No. 2023-08-90** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman reported that it is almost time to put a shovel in the ground but is expected to find out more at the Hazen monthly construction meeting and will report back with any new updates.

RESOLUTION NO: 2023-08-91

**GRANTING FINAL APPROVAL FOR A MAJOR SITE PLAN
TO SIGNAL POINT, LP FOR PROPERTY KNOWN AS NURSES' QUARTERS
BLOCK 110.18, LOT 1 IN THE BOROUGH OF OCEANPORT**

Mr. Hartman moved **Resolution No. 2023-08-91** for approval. The motion was seconded by Mr. Peters and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer

Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

RESOLUTION NO: 2023-08-92
**RESOLUTION APPROVING CHANGE ORDER #1 SOUTH INTERCEPTOR
FOR THE OCEANPORT SECTION OF FORT MONMOUTH**

Mr. Hartman moved **Resolution No. 2023-08-92** for approval. The motion was seconded by Mr. Peters and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

RESOLUTION NO: 2023-08-96
**RESOLUTION APPROVING CHANGE ORDER #2 (FINAL)
CLARIFIER PAINTING AND CONCRETE COATING PROJECT**

Mr. Hartman moved **Resolution No. 2023-08-96** for approval. The motion was seconded by Mr. Peters and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

Mr. Christopher had a question on Resolution No: 2023-08-92? Discussion ensued.
Mr. Gianforte explained that we are not spending the Authority's money. FMERA is paying for these projects, Discussion ensued.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peters had nothing to report other than what Mr. JnoBaptiste had in his report.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report.

CONSENT AGENDA: (For Resolutions 2023-08-93 through 2023-08-95) The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2023-08-93 RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR SOMERSET PULTE FOR THE PROJECT KNOWN AS PARKERS CREEK

RES NO: 2023-08-94 RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT VEHICLE FOR THE OPERATIONS MANAGER.

RES NO: 2023-08-95 RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

Mr. Barham moved **Resolution No. 2023-08-93; 2023-08-94 and 2023-08-95** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent: Mr. James Mazza

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. MacStudy said Mr. Gianforte mentioned that Oceanport may be getting a large development at the track. They are proposing an 8-story hotel, and right now 390 or more units. So according to Mr. Gianforte it could mean possibly \$2.3 million in connection fees. Discussion ensued.

OPEN TO THE PUBLIC

No Pubic was present.

Mr. Barham moved that the meeting adjourn at 6:35 pm. The motion was seconded by Mr. MacStudy and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Mr. Scott Hartman, Secretary