

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, October 17, 2023, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary (**remote**)
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)
Mr. Eric Jaeger (**remote**)
Mr. James Mazza
Mr. Brian McPeak

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator
Mr. Brian Rischman, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Ms. Anne Wallington, Asst. to the Executive Director (**remote**)
Mr. Gregory JnoBaptiste, Network and Instrument Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Ms. Colleen Brown, Court Reporter

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the **Asbury Park Press on December 24, 2022**, and emailing the same on **Tuesday, December 27th, 2022**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 21, 2022**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF OCTOBER 17, 2023**

Mr. MacStudy moved that the minutes from the regular monthly meeting held on **October 17, 2023**, be approved. The motion was seconded by **Mr. McPeak**, and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

The Chairman turned the meeting over to Attorney David Laughlin to conduct the RATE HEARING and stated that the final copy of the Rate Hearing Transcript will be made available to the public upon request during the Authority's regular business hours.

FINANCE AND INSURANCE

RESOLUTION NO: 2023-10-113 **RESOLUTION TO AMEND RULES AND REGULATIONS SECTION 9** **RATES AND SERVICE CHARGE SCHEDULE** **AND SECTION 11 FEE SCHEDULE**

Mr. MacStudy moved **Resolution No. 2023-10-113** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

CORRESPONDENCE

Item#1: The Authority received an acceptable final draft air permit because of Mr. Rischman's efforts.

Item#2: The office staff discovered an opportunity in an upgrade in Edmunds to improve the auto-pay system. Margaret helped work with Edmunds to implement the change.

Item#3: The Authority received correspondence from the Office of Homeland Security on the OEM / FEMA request. Another \$18,954.30 in eligible proceeds was found, so the Authority should expect to receive a check of \$18,954.30. In addition, the Authority is investigating another opportunity to receive a portion of a \$135,000 claim.

Mr. MacStudy asked Attorney Laughlin if **Resolution No. 2023-10-114** and **Resolution No. 2023-10-115** could be voted on together, and Mr. Laughlin responded yes.

RESOLUTION NO: 2023-10-114 **TO AMEND THE BUDGET FOR 2024 (PRIOR TO ADOPTION)**

RESOLUTION NO: 2023-10-115
2024 ADOPTED BUDGET RESOLUTION
FISCAL YEAR NOVEMBER 1, 2023 TO OCTOBER 31, 2024

Mr. MacStudy moved **Resolution No. 2023-10-114 and Resolution No. 2023-10-115** for approval. The motion was seconded by *Mr. Berdahl* and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

RESOLUTION NO: 2023-10-116
AUTHORIZING THE PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2023-10-116** for approval. The motion was seconded by *Mr. Jaeger* and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Mr. MacStudy asked Mr. Rodriguez if there are any updates on the open Audit report for the Fiscal Year Ending October 31, 2022 and 2021.

Mr. Rodriguez reported that the audit for FY ending October 31, 2022 and 2021 is scheduled to be available for the November 21, 2023, Board meeting.

LEGAL COMMITTEE

Mr. McPeak asked Mr. Gianforte to elaborate on the Stony Brook agreement.

Mr. Gianforte explained to the Board that Stony Brook is the Authority's primary disposal site. It is critical to the Authority that it is maintained. Mr. Gianforte also discussed the history of the agreement with them and the development of the negotiations on this new agreement and its benefits. Discussion ensued.

RESOLUTION NO: 2023-10-117
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE A NEW AGREEMENT WITH STONY BROOK REGIONAL
SEWER AUTHORITY

Mr. McPeak moved **Resolution No. 2023-10-117** for approval. The motion was seconded by *Mr. Berdahl* and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman

Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

ENGINEERING COMMITTEE

Mr. Gianforte thanked the Board for sending Mr. Hartman to WEFTEC with Mr. Galvin, Mr. Rischman and Mr. Gianforte, because they were able to have an extensive conversation about the generator controllers with the key staff at Caterpillar.

Mr. Hartman explained that there is a new piece of equipment coming out that may supersede generation four of the generator controllers. The Authority has generation two, but there is another version coming out soon, so that will be examined before a purchase order is issued.

RESOLUTION NO: 2023-10-118

RESOLUTION AWARDING CONTRACT FOR THE REPLACEMENT OF EMERGENCY PLANT GENERATOR CONTROLLERS

Mr. Tocci moved **Resolution No. 2023-10-118** for approval. The motion was seconded by *Mr. Berdahl* and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

PERSONNEL COMMITTEE

Mr. Bonforte reminded the Board that we are still in negotiations. Things are moving along, and the Authority looks forward to dealing with the final negotiations in the weeks and/or months ahead. Discussion ensued.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman reported improvements on the Main Pump Station, Schiavone is making progress digging the shaft.

Regarding the Effluent Pump Station project, it was decided to put that project on hold for now. The Authority had Redzone survey the pipe and it appears to be in good condition, so there is no imminent failure. Discussion ensued.

CYBER SECURITY COMMITTEE

Mr. Peter's referred the Board to Mr. JnoBaptiste's report for the month, in particular the replacement of the security cameras, which he believes is progressing.

OUTREACH COMMITTEE

Mr. Barham said the only thing to report on Outreach is that the Board decided to send Mr. Gianforte, Mr. Hartman, Mr. Galvin, and Mr. Rischman to WEFTEC in Chicago to reach out to vendors, suppliers, and subcontractors to talk about the Authority's best interests in purchasing.

RES NO: 2023-10-122

(Pulled from Consent Agenda for discussion)

**RESOLUTION AUTHORIZING A WORK ORDER FOR THE CONTINUATION
OF HOSTING OF THE AUTHORITY'S GIS DATA**

Mr. Peter's requested to have **Resolution No: 2023-10-122** Authorizing a Work Order for the Continuation of Hosting of the Authority's GIS Data pulled from the consent agenda for discussion.

Mr. Peter's explained that he would like to get the GIS Data and would certainly like to see whether the Authority is getting what it is paying for, so Mr. Peter's said that he would make this an approval contingent upon getting the actual data. Discussion ensued.

Mr. Peters moved **Resolution No. 2023-10-122** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

CONSENT AGENDA: (For Resolutions 2023-10-119 through 2023-10-121) The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2023-10-119 RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

RES NO: 2023-10-120 RESOLUTION REJECTING ALL BIDS – CONTRACT 208 EFFLUENT PUMP STATION & HEADWORKS HEATING UNIT

RES NO: 2023-10-121 RESOLUTION GRANTNG FINAL APPROVAL FOR A MINOR SITE PLAN TO THE SHREWSBURY BOROUGH SCHOOL DISTRICT FOR PROPERTY KNOWN AS SHREWSBURY BOROUGH ELEMENTARY SCHOOL, 20 OBRE PLACE, BLK 28, LOT 1 IN THE BOROUGH OF SHREWSBURY

Mr. Berdahl moved **Resolution Nos. 2023-10-119 through Resolution No: 121** for approval. The motion was seconded by **Mr. MacStudy** and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte

Mr. Greg Christopher
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Pubic was present.

Mr. MacStudy moved that the meeting adjourn at 6:35 pm. The motion was seconded by Mr. Mazza and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Mr. Scott Hartman, Secretary