

# **Two Rivers Water Reclamation Authority**

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven  
Little Silver  
Monmouth Beach*

*Oceanport  
Shrewsbury  
West Long Branch*

## **TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, January 16, 2024, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

**Present:** Mr. Barry J. Berdahl, Ph.D., Chairman (remote)  
Mr. Thomas "Burt" Barham, Vice Chairman (remote)  
Mr. Scott Hartman, Secretary (remote)  
Mr. Jonathan Peters, Asst. Secretary (remote) arrived 6:04 pm  
Mr. Michael MacStudy, Treasurer (remote)  
Mr. Richard Tocci, Asst. Treasurer (remote)  
Mr. Greg Christopher (remote)  
Ms. Jeanette Hoffman (remote)  
Mr. Eric Jaeger (remote)

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Brian McPeak

**Others present:** Mr. Michael A. Gianforte, Executive Director (remote)  
Mr. Dennis Galvin, Capital Projects Coordinator (remote)  
Mr. Brian Rischman, Authority Engineer (remote)  
Mr. Johnny Rodriguez, Financial Manager (remote)  
Mr. David Laughlin, Esq., Birdsall & Laughlin (remote)  
Mr. John Vena, PS&S (remote)  
Mr. Joe Ottaviano (remote)  
Ms. Anne Wallington (remote)

### **NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 28, 2023**, and emailing the same on **Thursday, December 28, 2023**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 20, 2023**.

### **CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

### **OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

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## APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF DECEMBER 19, 2023

**Mr. Barham** moved the minutes from the regular monthly meeting held on **December 19, 2023**, to be approved. The motion was seconded by **Mr. MacStudy** and carried by the following vote on call:

**AYES:**

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Greg Christopher
- Ms. Jeanette Hoffman
- Mr. Eric Jaeger
- Mr. Richard Tocci

**Absent:**

- Mr. John Bonforte
- Mr. James Mazza
- Mr. Brian McPeak

## CORRESPONDENCE

**1<sup>st</sup> item:** Mr. Gianforte reported there was a letter from a resident of 24 Gillespie in Fair Haven, naming all four of the road crew, thanking the crew for their hard work and quick response.

**2<sup>nd</sup> item:** Mr. Gianforte corrected a typo from the December meeting about the Heating Unit Replacements for the Effluent Pump Station & Headworks Building, The Minutes have been updated accordingly.

**3<sup>rd</sup> item:** Mr. Gianforte discussed the addition to the resolution for Conference & Training Requests for (VFD) Variable Frequency Drive training was added for Ryan Conrad.

**4<sup>th</sup> item:** Mr. Gianforte and his wife Karen wanted to thank the Board for the flowers and fruit basket.

## FINANCE AND INSURANCE

### RESOLUTION NO: 2024-01-01 AUTHORIZING PAYMENT OF BILLS

**Mr. MacStudy** moved **Resolution No. 2024-01-01** for approval. The motion was seconded by **Mr. Barham** and carried by the following vote on roll call:

**AYES:**

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Greg Christopher
- Ms. Jeanette Hoffman
- Mr. Eric Jaeger
- Mr. Richard Tocci

**Absent:**

- Mr. John Bonforte
- Mr. James Mazza
- Mr. Brian McPeak

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## **RESOLUTION NO: 2024-01-02**

### **RESOLUTION AUTHORIZING THE TWO RIVERS WATER RECLAMATION AUTHORITY TO CLOSE A DEVELOPER'S ESCROW ACCOUNT**

Mr. MacStudy moved Resolution No. 2024-01-02 for approval. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

**AYES:**  
Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher  
Ms. Jeanette Hoffman  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:**  
Mr. John Bonforte  
Mr. James Mazza  
Mr. Brian McPeak

Mr. Galvin explained that the funds in the escrow account were from FMERA for the Nurses' Quarters. The funds were used to build a sewer extension and the Authority is returning the remaining funds as per the MOU (MEMORANDUM OF UNDERSTANDING). Discussion ensued.

## **LEGAL AFFAIRS**

In the absence of Mr. McPeak, Mr. Gianforte reported that there are two items under Legal Affairs.

**1<sup>st</sup> item:** There was an attempt by a lobby group to make it impossible for the Authority to collect Connection Fees for a redevelopment. The AEA got the bill pulled before consideration by the State committee.

**2<sup>nd</sup> item:** Resolution No: 2024-01-07 Authorizing the Settlement of Action per Condemnation is being added to the agenda for discussion.

## **RESOLUTION NO.: 2024-01-07**

### **RESOLUTION AUTHORIZING THE SETTLEMENT OF ACTION FOR CONDEMNATION**

Mr. Berdahl moved Resolution No. 2024-01-07 for approval. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:**  
Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher  
Ms. Jeanette Hoffman  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:**  
Mr. John Bonforte  
Mr. James Mazza  
Mr. Brian McPeak

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With the expertise of Attorney Dave Laughlin, the Authority and the property owner, James I. Brower, reached an agreement to settle the condemnation matter for \$25,000.00, including all pre- and post-judgement interest. Discussion ensued.

## **ENGINEERING**

Mr. Berdahl suggested moving Resolutions, **2024-01-03, 2024-01-04 and 2024-01-05** to the Consent Agenda. Everyone present was in favor.

Mr. Rischman had nothing new to report other than what was in the Engineering Report.

## **PERSONNEL**

In the absence of Mr. Bonforte, Mr. Gianforte reminded Mr. Berdahl that he needed to appoint a Nominating Committee.

Mr. Berdahl nominated everyone from the previous Nominating Committee and said Jeanette Hoffman will replace Jason Sena. Mrs. Hoffman accepted.

## **CAPITAL IMPROVEMENT COMMITTEE**

Mr. Hartman advised that the grouting Schiavone was doing is now completed and they have resumed digging. Mr. Hartman also reminded everyone about the monthly meeting date and time and if anyone would like to attend, please coordinate with your fellow commissioners so there is not a Quorum.

Mr. Christoher asked how deep the hole is now, and Mr. Gianforte responded 50 feet.

## **CYBER SECURITY AND SOCIAL MEDIA COMMITTEE**

Mr. Peters had nothing new to report.

## **OUTREACH COMMITTEE**

Mr. Barham had nothing new to report.

Mr. Galvin noted that the Authority notified the Borough of Oceanport that Schiavone intends to mobilize over to the Oceanport site within a week or so to start putting up a fence.

**CONSENT AGENDA (For Resolutions 2024-01-03 through 2024-01-06)** The following Resolutions are routine and will be considered together, by Roll-Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

**RES NO: 2024-01-03** RESOLUTION SUPPORTING SUBMISSION OF A LEAP CHALLENGE GRANT BY THE COUNTY OF MONMOUTH FOR THE MONMOUTH COUNTY BIOSOLIDS RESILIENCY PROJECT

**RES NO: 2024-01-04** RESOLUTION REJECTING BIDS FOR CONTRACT NO. 212 FURNISHING COMMUNOTOR, DIMMINUTOR, PUMP & MOTOR REPAIR SERVICE AND THE PURCHASE OF NEW COMMUNOTORS, DIMMINUTORS, PUMP & MOTORS

**RES NO: 2024-01-05** RESOLUTION GRANTING FINAL APPROVAL FOR A MAJOR SITE PLAN TO M&M REALTY AT FAIR HAVEN, LLC. BLOCK 31, LOT 1 BOROUGH OF FAIR HAVEN

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## RES NO: 2024-01-06 RATIFY CONFERENCE AND TRAINING REQUEST

Mr. Jaeger had a question on **Resolution No: 2024-01-05 GRANTING FINAL APPROVAL FOR A MAJOR SITE PLAN TO M&M REALTY AT FAIR HAVEN, LLC. BLOCK 31, LOT 1 BOROUGH OF FAIR HAVEN** regarding the connection to the final approval and if it requires a quarterly manifest to be submitted to the Authority and questioned the reporting of gas and water.

Mr. Rischman replied that as part of the Rules and Regulations, there is a requirement that proof be submitted that the oil/water separators are being cleaned quarterly.

Mr. Jaeger wanted to know if this has anything to do with connection fees that the Authority would normally charge. Mr. Gianforte replied no it does not.

**Mr. Berdahl** moved **Resolution Nos. 2024-01-03 through 2024-01-06** for approval. The motion was seconded by **Mr. Barham** and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Greg Christopher  
Ms. Jeanette Hoffman  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Mr. John Bonforte  
Mr. James Mazza  
Mr. Brian McPeak

### OLD BUSINESS

There was no old business to report.

### NEW BUSINESS

There was no business to report.

### OPEN TO THE PUBLIC

No Pubic was present.

Mr. Barham moved that the meeting be adjourned at 6:25 pm. The motion was seconded by Mr. MacStudy and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

  
SCOTT HARTMAN, Secretary