

# **Two Rivers Water Reclamation Authority**

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

## **TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, February 20, 2024, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

**Present:**

Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman (remote)  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary (remote) left mtg at 6:30 pm  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte (remote)  
Mr. Greg Christopher (remote)  
Mr. Eric Jaeger (remote)

**Absent:**

Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

**Others present:**

Mr. Michael A. Gianforte, Executive Director  
Mr. Dennis Galvin, Capital Projects Coordinator  
Mr. Brian Rischman, Authority Engineer  
Mr. Johnny Rodriguez, Financial Manager  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena, PS&S  
Mr. Joe Ottaviano (remote)  
Ms. Anne Wallington (remote)

### **NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 28, 2023**, and emailing the same on **Thursday, December 28, 2023**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 20, 2023**.

### **CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

### **OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

## APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF JANUARY 16, 2024

**Mr. MacStudy** moved the minutes from the regular monthly meeting held on **January 16, 2024**, to be approved. The motion was seconded by **Mr. Tocci** and carried by the following vote on call:

**AYES:**  
Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:**  
Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

## CORRESPONDENCE

**1<sup>st</sup> Item:** Mr. Rischman was successful in getting the State of New Jersey to acknowledge their typographical error in the Authority's permit. The final permit, issued January 20, 2021, incorrectly specified the statistical basis for the sample point of "Effluent Adjusted Value" for Enterococci as "Monthly Average". The correct statistical basis is "Monthly Geometric Average"

**2<sup>nd</sup> Item:** Mr. Edward Graham passed his introduction to Wastewater class satisfying the modified requirements to become a mechanic.

**3<sup>rd</sup> Item:** Mr. Johnny Rodriguez, Finance Manager, has successfully completed the examination for a Qualified Purchasing Agent (QPA) after taking several classes to satisfy the requirements.

**4<sup>th</sup> Item:** For the year 2023, there were a total of 2,496 markouts completed by TRWRA staff.

## REPORT OF THE NOMINATING COMMITTEE

Mr. Berdahl turned the meeting over to Mr. John Bonforte, Chairman of the Nominating Committee for the Election of Officers. Mr. Bonforte stated that the Nominating Committee consists of Mr. Christopher, Mr. Tocci, Mr. Jaeger, Ms. Hoffman, and Mr. Hartman.

The Secretary, Mr. Hartman, made the following unanimous nominations for the Officers of the Authority for 2024 and 2025:

Chairman	Mr. Barry J. Berdahl
Vice Chairman	Mr. Thomas B. Barham
Secretary	Mr. Scott Hartman
Treasurer	Mr. Michael A. MacStudy
Assistant Secretary	Mr. Jonathan Peters
Assistant Treasurer	Mr. Richard N. Tocci

Mr. Bonforte asked if there were any other nominations from the floor. There being none, he asked for a motion to close the nominations for the above-listed Officers for 2024 and 2025 and authorized Mr. Hartman to cast a vote for the slate. Said motion was made by Mr. Hartman and a unanimous decision from the Nominating Committee carried by the following vote on roll call:

# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

## FINANCE AND INSURANCE

### RESOLUTION NO: 2024-02-08

#### AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution No. 2024-02-08 for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

## LEGAL

In the absence of Mr. Brian McPeak, Mr. Gianforte said there is nothing to report at this time.

## ENGINEERING

### RESOLUTION NO: 2024-02-09

#### RESOLUTION AWARDING CONTRACT 212 – FURNISHING PUMP & MOTOR REPAIRS SERVICE AND THE PURCHASE OF NEW PUMPS & MOTORS

Mr. Tocci moved Resolution No. 2024-02-09 for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

**RESOLUTION NO: 2024-02-10**  
**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR**  
**TO RATIFY THE DECLARATION OF EMERGENCY PURCHASES FOR DEWATERING**  
**BUILDING UNIT HEATERS AND SWITCHGEAR 2B**

Mr. Tocci moved Resolution No. 2024-02-10 for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

Mr. Gianforte said there is an additional Resolution No. 2024-03-38 (not used) that was emailed to everyone and will incorporate by reference two items that needed to be purchased as emergencies. Discussion ensued.

Mr. Christopher asked Mr. Gianforte why does the Authority have a tractor trailer truck? Mr. Gianforte explained that he refers to a tractor trailer as a lugger truck.

**RESOLUTION NO: 2024-02-11**  
**RESOLUTION APPROVING A WORK ORDER AUTHORIZING PS&S**  
**FOR THEIR PROFESSIONAL SERVICES FOR THE PUMP STATION**  
**ABANDONMENT LICENSE TO CROSS AND NJDEP PERMITTING**

Mr. Tocci moved Resolution No. 2024-02-11 for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

## PERSONNEL

### RESOLUTION NO: 2024-02-12 AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT FOR HEALTH BENEFITS COVERAGE FROM EB EMPLOYEE SOLUTIONS, LLC, DBA, THE DIFFERENCE CARD

Mr. Bonforte moved Resolution No. 2024-02-12 for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

Mr. Gianforte said that most employees use Direct 10 under the State Health Benefits plan. This would enable the employees to switch to the 2035 Plan under the State Health Benefits Plan, and it provides for a supplemental card. It is called the Difference Card, which is also the name of the company.

The benefits would be improved with the Difference Card but may revert to the old plan if the State changes how it is priced. Discussion ensued.

# ***Two Rivers Water Reclamation Authority***

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven  
Little Silver  
Monmouth Beach*

*Oceanport  
Shrewsbury  
West Long Branch*

## **RESOLUTION NO: 2024-02-13** **AUTHORIZING THE EXECUTIVE DIRECTOR TO PROMOTE** **EDWARD GRAHAM TO MECHANIC**

**Mr. Bonforte** moved **Resolution No. 2024-02-13** for approval. The motion was seconded by **Mr. Tocci** and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

## **CAPITAL IMPROVEMENT COMMITTEE**

## **RESOLUTION NO: 2024-02-36** **RESOLUTION OF THE TWO RIVERS WATER RECLAMATION AUTHORITY** **COUNTY OF MONMOUTH, STATE OF NJ, AUTHORIZING AN APPLICATION OF A GRANT/OR** **LOW-INTEREST LOAN FROM THE NEW JERSEY INFRASTRUCTURE FINANCING** **PROGRAM FOR THE PUMP STATIONS 8, 15, 18 AND 19 EFFICIENCY PROJECTS**

**Mr. Hartman** moved **Resolution No. 2024-02-36** for approval. The motion was seconded by **Mr. Tocci** and carried by the following vote on roll call:

**AYES:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:** Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak

Mr. Gianforte gave a brief explanation for Resolution No: 2024-02-36 and said that it is for the project where the Authority is eliminating four pump stations and will apply to the IBank to attempt to get a 50% grant.

Mr. Hartman discussed an issue with the Main New Pump Station. Schiavoni is now excavating below the sheet piles. They are experiencing groundwater, and this groundwater is basically for a lack of a better term, liquefying

# **Two Rivers Water Reclamation Authority**

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven  
Little Silver  
Monmouth Beach*

*Oceanport  
Shrewsbury  
West Long Branch*

the soil, and the soil is seeping into the pit. Discussion ensued regarding the approach by Schiavone to solve the problem.

Mr. Hartman said he is just speculating but believes that Schiavone will work with the Authority to minimize exposure to additional costs. Discussion ensued.

## **CYBER SECURITY AND SOCIAL MEDIA COMMITTEE**

Mr. Peters referred everyone to the body of the report from Mr. JnoBaptiste.

## **OUTREACH COMMITTEE**

Mr. Barham noted that on February 13<sup>th</sup>, the Authority staff, and Commissioners MacStudy and Hartman met with the Oceanport Mayor and Council to discuss and review the impact of the timeline of the new tunnel project with how it is going to affect Oceanport.

**CONSENT AGENDA (For Resolutions 2024-02-14 through 2024-02-35 and 2024-02-37)** The following Resolutions are routine and will be considered together, by Roll-Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

**RES NO: 2024-02-14** RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

**RES NO: 2024-02-15** APPOINTING PKF O'CONNOR DAVIES, LLP AS AUTHORITY AUDITOR PURSUANT TO N.J.S.A. 19:44A-20.5

**RES NO: 2024-02-16** DESIGNATING THE AUTHORITY'S OFFICIAL DESPOSITORY BANKS

**RES NO: 2024-02-17** RESOLUTION MEMORIALIZING THE ADOPTION AND IMPLEMENTATION OF A CASH MANAGEMENT PLAN

**RES NO: 2024-02-18** APPOINTING DAVID A. LAUGHLIN AS AUTHORITY ATTORNEY PURSUANT TO N.J.S.A. 19: 44A-20.5

**RES NO: 2024-02-19** APPOINTING JASON N. SENA, ESQ. OF ARCHER & GRIENER TO PROVIDE LEGAL SERVICES AS CONFLICT COUNSEL TO THE TWO RIVERS WATER RECLAMATION AUTHORITY

**RES NO: 2024-02-20** RESOLUTION ENGAGING FALLON & CO., LLP FOR SPECIAL CONSULTING SERVICES

**RES NO: 2024-02-21** RESOLUTION APPOINTING JAMES J. DARBY AS FINANCIAL ADVISOR OF RECORD

**RES NO: 2024-02-22** RESOLUTION APPOINTING McMANIMON, SCOTLAND & BAUMANN AS AUTHORITY BOND COUNCIL

# ***Two Rivers Water Reclamation Authority***

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven  
Little Silver  
Monmouth Beach*

*Oceanport  
Shrewsbury  
West Long Branch*

**RES NO: 2024-02-23** RESOLUTION APPOINTING MOREHOUSE ENGINEERING, INC. AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO NJSA 19:44A-20.5

**RES NO: 2024-02-24** RESOLUTION APPOINTING PAULUS, SOKOLOWSKI AND SARTOR, LLC AS UTHORITY CONSULTING ENGINEER PURSUANT TO NJSA 19:44A-20.5

**RES NO: 2024-02-25** RESOLUTION APPOINTING JOHN WINSTON ENGINEERING AS SPECIAL CONSULTANT PURSUANT TO NJSA 19:44A-20.5

**RES NO: 2024-02-26** RESOLUTION APPROVING CONTINUATION OF A WORK ORDER PROVIDING PROCESS SUPPORT - Kleinfelder

**RES NO: 2024-02-27** RESOLUTION APPOINTING JEFF KURTZ AS BROKER OF RECORD FOR DENTAL AND LIFE INSURANCE

**RES NO: 2024-02-28** RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO UTILIZE THE SERVICES OF JOHN HALL AND ASSOCIATES FOR SPECIAL NJDEP PERMITTING ISSUES PURSUANT TO NJSA 19:44A-20.5

**RES NO: 2024-02-29** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH AMBASSADOR MEDICAL SERVICES TO ADMINISTER THE DRUG AND ALCOHOL TESTING PROGRAM

**RES NO: 2024-02-30** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH GARDEN STATE LABS FOR CERTIFIED LABORATORY ANALYSIS

**RES NO: 2024-02-31** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH EMPLOYEE CONSULTING SERVICES FOR THE AUTHORITY EMPLOYEE ASSISTANCE PROGRAM

**RES NO: 2024-02-32** RESOLUTION DESIGNATING THE ASBURY PARK PRESS AND THE TWO RIVERS TIMES AS THE AUTHORITY'S OFFICIAL NEWSPAPERS

**RES NO: 2024-02-33** RESOLUTION APPOINTING ARCHER & GREINER, P.C. AS BOND COUNSEL FOR PUMP STATION 12 AND INTERCEPTOR PROJECT FUNDING

**RES NO: 2024-02-34** RESOLUTION AUTHORIZING THE TWO RIVERS WATER RECLAMATION AUTHORITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

**RES NO: 2024-02-35** AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH THE ASBURY PARK FIRE COMPANY FOR CONFINED SPACE RESCUE TEAM

**RES NO: 2024-02-37** RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO RICH BUZZELL & MANVAN LLC., FOR PROPERTY KNOWN AS MONMOUTH BOULEVARD AND FOGGIA WAY, 190, 192 & 196 MONMOUTH BOULEVARD, BLOCK 65, LOTS 37.01, 37.02, 40.01 & 40.02 IN THE BOROUGH OF OCEANPORT



# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750  
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven  
Little Silver  
Monmouth Beach

Oceanport  
Shrewsbury  
West Long Branch

Mr. Tocci moved Resolution Nos. 2024-02-14 through 2024-02-35 and 2024-02-37 for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

**AYES:**  
Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Eric Jaeger  
Mr. Richard Tocci

**Absent:**  
Ms. Jeanette Hoffman  
Mr. James Mazza  
Mr. Brian McPeak  
Mr. Jonathan Peters, Asst. Secretary

## OLD BUSINESS

There was no old business to report.

## NEW BUSINESS

There was no business to report.

## OPEN TO THE PUBLIC


No Pubic was present.

Mr. Barham moved that the meeting be adjourned at 6:40 pm. The motion was seconded by Mr. MacStudy and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

SCOTT HARTMAN, Secretary



---