

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven
Little Silver
Monmouth Beach

Oceanport
Shrewsbury
West Long Branch

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, March 19, 2024, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (remote)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (remote)
Mr. John Bonforte (remote)
Mr. Greg Christopher (remote)
Mr. Eric Jaeger (remote)

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator
Mr. Brian Rischman, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. Richard Crane, PS&S (remote)
Mr. Joe Ottaviano (remote)
Ms. Anne Wallington (remote)

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 28, 2023**, and emailing the same on **Thursday, December 28, 2023**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 20, 2023**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

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APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF FEBRUARY 20, 2024

Mr. Peters moved the minutes from the regular monthly meeting held on **February 20, 2024**, to be approved. The motion was seconded by **Mr. Tocci** and carried by the following vote on call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Richard Tocci

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

CORRESPONDENCE

1st Item: The Authority received a letter from the Borough of Sea Bright, thanking the Collection System crew for helping the Public Works Department personnel with the television inspection of their 12" gravity sewer main going into the middle pump station.

2nd Item: The Authority received a thank you from Linda Gertler of 662 Little Silver Point Road, thanking the Road Crew for their assistance associated with the call out. Ms. Gertler could not believe how quickly the road crew responded.

3rd Item: The Authority was notified by Direct Energy of an increase in Network Integration Transmission Service Charge that went into effect on January 1, 2024.

4th Item: The Authority has been working with Acutecare Management Services in Oceanport to get them connected. They are working to get connected.

5th Item: On behalf of the Authority, Mr. Gianforte accepted the Association of Environmental Authority Forward-Thinking Award for the Biofilter project.

FINANCE AND INSURANCE

Mr. Gianforte reported that after looking at this year's draft audit, in 2022 the Authority earned about \$100,000.00 in interest. In 2023, the Authority earned \$1,000,000.00 in interest, of which, some was related to increased interest rates. Discussion ensued.

RESOLUTION NO: 2024-03-38 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2024-03-38** for approval. The motion was seconded by **Mr. Hartman** and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte

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Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Richard Tocci

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

LEGAL

In the absence of Mr. Brian McPeak, Mr. Gianforte said there is nothing to report at this time.

ENGINEERING

Mr. Rich Crane from PS&S and Mr. Rischman had nothing to add to the Engineering Report.

RESOLUTION NO: 2024-03-39 RESOLUTION AUTHORIZING THE SPECIFICATION OF PROPRIETARY GOODS FOR MAIN PUMP STATION VFD REPLACEMENT

Mr. Tocci moved Resolution No. 2024-03-39 for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Richard Tocci

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

PERSONNEL

Mr. Gianforte explained to the Board that he is attempting to buy Loss Cap Insurance to protect the Authority from excessive use of the health program. The State is making it exceedingly difficult. Discussion ensued regarding Loss Cap and the Open Enrollment period.

Mr. Berdahl asked if Resolution No: 2024-03-40 is withdrawn, and Mr. Gianforte replied yes.

RESOLUTION NO: 2024-03-41 AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL

Mr. Barham moved Resolution No. 2024-03-41 for approval. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

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AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Richard Tocci

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

Mr. Gianforte explained that the Authority does not have the Federal Purchasing requirements in the Personnel Policies and Procedures Manual. Mr. Gianforte said the Authority will ratify the fact that the Authority is already meeting the Federal Purchasing requirements and in compliance with what the Authority needs to be getting for a better price.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman said that at the last meeting there was a discussion about installing four wells to limit the amount of liquified soil that was going into the hole. They have been installed with no benefit. Therefore, a meeting was held with the powers to be and discussed a solution of what are called micro piles, which basically is to drill around the area outside the hole. It will take up to 3 or 4 weeks before we can start the work and the project is desperately close to being delayed.

Mr. Jaeger's inquiry raises a pertinent question: Is this issue solvable, or are we merely resorting to a trial-and-error approach? Mr. Gianforte responded we believe this is a solvable acute location and that it is just an extension of the bad soil.

Mr. Tocci raised the question as to who is paying for all this. Mr. Hartman said that is to be decided. Discussion ensued.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peters referred everyone to the Cyber Report from Mr. JnoBaptiste.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report this month.

CONSENT AGENDA (For Resolutions 2024-03-42 through 2024-03-44) The following Resolutions are routine and will be considered together, by Roll-Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2024-03-42 RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

RES NO: 2024-03-43 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO HIRE A SUMMER INTERN

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RES NO: 2024-03-44 RESOLUTION AUTHORIZING THE SPECIFICATION OF PROPRIETARY GOODS
FOR GRIT AND RAG CONVEYOR SYSTEM

Mr. Berdahl moved **Resolution Nos. 2024-03-42 through 2024-03-44** for approval. The motion was seconded
by **Mr. MacStudy** and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Richard Tocci

Absent: Ms. Jeanette Hoffman
Mr. James Mazza
Mr. Brian McPeak

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no business to report.

OPEN TO THE PUBLIC

No Pubic was present.

Mr. MacStudy moved that the meeting be adjourned at 6:20 pm. The motion was seconded by Mr. Christopher
and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Author-
ity's regular business hours.

Respectfully submitted,



Scott Hartman, Secretary