

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven
Little Silver
Monmouth Beach*

*Oceanport
Shrewsbury
West Long Branch*

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held "remotely" on Tuesday, November 12, 2024, at 6:00 pm, and using Microsoft Teams.

Mr. Thomas "Burt" Barham, Chaired the Meeting

Present: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Gregory Christopher
Ms. Jeanette Hoffman
Mr. Richard Tocci

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator
Mr. Brian Rischman, Authority Engineer
Ms. Lauren Lechner, Engineering Manager
Mr. Johnny Rodriguez, Financial Manager
Mr. Joe Ottaviano, Operations Manager
Ms. Anne Wallington, Asst to ED
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on December 28, 2023, and emailing the same on Thursday, December 28, 2023, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on Thursday, December 28, 2023.

CHAIRMAN RULES OF QUORUM

Mr. Barham declared that a quorum was present. All present saluted the American Flag.

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OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF OCTOBER 15, 2024

Mr. Bonforte moved the minutes from the regular monthly meeting held on **OCTOBER 15, 2024**, to be approved. The motion was seconded by Mr. Barham and followed by the following vote on roll call:

Ayes:
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Absent:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Gregory Christopher
Ms. Jeanette Hoffman
Mr. Richard Tocci

CORRESPONDENCE

1st item: The Authority went out to bid for Electric Generation Service issued on behalf of The New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation, but the bids did not come back satisfactorily and as a group it was decided to reject the bids, and to rebid in the spring.

2nd item: The Authority recently received a request regarding the purchase or the lease of the property for the existing main pump station on Meadow Avenue. The inquiry was just recently received, so there is no action to be taken at this time.

3rd item: Earlier this year, the Personnel Committee negotiated and settled a new union contract, and part of that was to improve the efficiency of the Operators. Some Operators were working 10-hour days and because of the diligent work of the Personnel Committee, the Authority is projected to save approximately \$40,000.00 annually in reduced overtime cost.

4th item: The Authority met with Franklin Miller regarding the premature failing of the comminutors. Mr. Rischman provided an update in accordance with correspondence received from the manufacturer.

5th item: The JIF completed their annual audit and there are no environmental concerns identified; it was just a regular annual inspection.

6th item: The Correction Action Plan submitted by the Authority to the State in response to the Lab Audit was accepted, confirming that the remedies the Authority implemented are satisfactory.

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FINANCE AND INSURANCE

RESOLUTION NO: 2024-11-114

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution No: 2024-11-114 for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Absent:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Gregory Christopher
Ms. Jeanette Hoffman
Mr. Richard Tocci

LEGAL

RESOLUTION NO: 2024-11-115 - TABLED

RESOLUTION TO RESOLVE A FEE DISPUTE ISSUE WITH ACUTE CARE IN THE OCEANPORT SECTION OF THE FORMER FORT MONMOUTH

Mr. McPeak was present, but Mr. Galvin and Mr. Gianforte gave the latest updates on Acute Care. Mr. Galvin explained that although we have an agreement in principle with Acute Care, the Authority is still working out the details and terms of the agreement. So, the recommendation is to table the resolution until all details are finalized. Mr. Gianforte said that Acute Care knows they must wrap it up before the end of December.

ENGINEERING

Mr. Tocci was absent from the meeting, so Ms. Lauren Lechner reported on Engineering.

There are four (4) resolutions on the agenda to award contracts.

RESOLUTION NO: 2024-11-116

RESOLUTION AWARDING CONTRACT NO. 215 SANITARY SEWER EXTENSION FOR PARCELS 7 & 8

RESOLUTION NO: 2024-11-117

RESOLUTION AWARDING CONTRACT NO. 216 SANITARY SEWER SERVICE FOR THE MCAFEE CENTER IN FORT MONMOUTH

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RESOLUTION NO: 2024-11-118
RESOLUTION AWARDDING CONTRACT NO. 213
ELECTRICAL MAINTENANCE & TESTING PROGRAM

RESOLUTION NO: 2024-11-119
RESOLUTION AWARDDING CONTRACT
FOR THE REMOVAL OF ASBESTOS MATERIALS

Mr. MacStudy moved Resolution Nos: 2024-11-116 through 2024-119 for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

Ayes: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Gregory Christopher
Ms. Jeanette Hoffman
Mr. Richard Tocci

PERSONNEL

Mr. Bonforte wanted to remind all the Commissioners about Mr. Gianforte's retirement lunch and said he looks forward to having everyone there. Mr. MacStudy asked Mr. Bonforte the date, and time, and Mr. Bonforte replied Thursday, December 5th at 12:00 pm.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman reported that the tunnel is about 750 feet in, and progressing slowly about 80 feet per day. Mr. Hartman also reported that the internet line was accidentally cut by one of Schiavone's subcontractors, but was up and running once Verizon was on the scene.

CYBER SECURITY COMMITTEE – JONATHAN PETERS

Mr. Peters had nothing new to report other than what was in Mr. JnoBaptiste's report.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report on the Outreach Committee.

CONSENT AGENDA: (For Resolutions 2024-11-120 THROUGH 2024-11-124)

The following Resolutions are routine and will be considered together by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

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RES NO: 2024-11-120 RESOLUTION GRANTING FINAL APPROVAL FOR A MAJOR SITE PLAN TO PAG NEW JERSEY P1, LLC. FOR PROPERTY KNOWN AS BLOCK 67, LOT 3.02; IN THE BOROUGH OF WEST LONG BRANCH

RES NO: 2024-11-121 RESOLUTION GRANTING FINAL APPROVAL FOR A MAJOR SUBDIVISION TO K. HOVANIAN AT TOWNES AT WEST LONG BRANCH, LLC FOR PROPERTY KNOWN AS BLOCK 68, LOTS 3 AND 5 IN THE BOROUGH OF WEST LONG BRANCH

RES NO: 2024-11-122 RESOLUTION APPROVING A WORK ORDER TO JOHN-WINSTON ENGINEERS CONSULTING INC. TO PROVIDE CONSTRUCTION PHASE SERVICES FOR PLANT ELECTRICAL MAINTENANCE AND TESTING

RES NO: 2024-11-123 RESOLUTION AUTHORIZING THE TWO RIVERS WATER RECLAMATION AUTHORITY TO RETURN FUNDS FROM A DEVELOPER'S ESCROW ACCOUNT

RES NO: 2024-11-124 RESOLUTION AUTHORIZING THE TWO RIVERS WATER RECLAMATION AUTHORITY TO CHANGE AUTHORIZED SIGNERS FOR ALL AUTHORITY BANK ACCOUNTS

Mr. MacStudy moved Resolution Nos: 2024-11-120 through 2024-11-124 for approval. The motion was seconded by **Bonforte** and carried by the following vote on roll call:

Ayes: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Gregory Christopher
Ms. Jeanette Hoffman
Mr. Richard Tocci

OLD BUSINESS

No old business to report.

NEW BUSINESS

Mr. Barham reminded everyone that the holiday Christmas party is December 19th, at Deal Country Club at 6:00 pm and looks forward to seeing everyone there.

OPEN TO THE PUBLIC

No public was present.

Mr. MacStudy moved that the meeting be adjourned at 6:25 pm. The motion was seconded by Mr. Jaeger and carried out by voice vote.

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Mr. Barham stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman". The signature is written in a cursive, flowing style.

Scott Hartman, Secretary