

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

MEETING MINUTES – TUESDAY, JULY 15, 2025

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, July 15, 2025**, at **6:00 pm**, in person and available via Microsoft Teams.

Mr. Barry Berdahl, Chaired the Meeting

Present: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte (remote entered 6:04 pm)
Mr. Greg Christopher
Mr. Christopher York

Absent: Mr. James Mazza
Mr. Brian McPeak

Others present: Mr. Dennis J. Galvin, Executive Director
Mr. Brian Rischman, Deputy Executive Director
Ms. Lauren Lechner, Engineering Manager
Mr. Johnny Rodriguez, Financial Manager
Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S (remote)

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 26, 2024**, and mailing the same on **Friday, December 20, 2024**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on **Friday, December 20, 2024**.

CHAIRMAN'S RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Galvin addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF JUNE 17, 2025

Mr. Barham moved the minutes from the regular monthly meeting held on **June 17, 2025**, be approved. The motion was seconded by Mr. MacStudy and approved on the following voice vote:

Ayes:

- Mr. Barry Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. Greg Christopher
- Mr. Christopher York

Absent:

- Mr. John Bonforte
- Mr. James Mazza
- Mr. Brian McPeak

CORRESPONDENCE

Mr. Galvin had only one item of correspondence. Mr. Galvin mentioned that Commissioner Greg Christopher joined the Authority 48 years ago in July and expressed his gratitude for Commissioner Christopher's service.

FINANCE AND INSURANCE

Mr. MacStudy inquired with Mr. Rodriguez about any recent updates to the audit. Mr. Rodriguez responded that the draft financial statements are expected to be received by the end of next week. He also reminded everyone that these statements will not be finalized until the state provides the remaining necessary information.

Mr. Galvin informed Mr. MacStudy that there will be a finance meeting to review both the 2026 budget and the capital budget. The purpose of the meeting is to update committee members and present the information to the full board in August.

RESOLUTION NO: 2025-07-77 **AUTHORIZING PAYMENT OF BILLS**

RESOLUTION NO: 2025-07-78 **RESOLUTION AUTHORIZING INCREASING** **THE BID THRESHOLD PURSUANT TO N.J.S.A. 40A: 11-3**

Mr. MacStudy moved Resolution Nos: 2025-07-77 and 2025-07-78 to be approved. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

Ayes:

Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Christopher York

Absent:

Mr. James Mazza
Mr. Brian McPeak

LEGAL

Commissioner McPeak was absent from the meeting; Mr. Galvin reported there were no legal affairs to discuss.

ENGINEERING

Commissioner Tocci asked Ms. Lechner and Mr. Vena, PS&S if they had anything to add to their reports; both responded no.

PERSONNEL

RES NO: 2025-07-79

RESOLUTION AUTHORIZING THE TWO RIVERS WATER RECLAMATION AUTHORITY TO REIMBURSE RETIREE SPOUSE FOR MEDICARE PART B EXPENSES

Mr. Christopher moved **Resolution Nos: 2025-07-79** to be approved. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:

Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Christopher York

Absent:

Mr. James Mazza
Mr. Brian McPeak

Mr. Bonforte and the Personnel Committee met and unanimously agreed to pass a resolution regarding Mr. Gianforte's hiring as a consultant. During the meeting, Mr. Christopher asked Mr. Bonforte whether the 25 hours mentioned were a weekly requirement or an average that should not exceed 25 hours. He also inquired about how the Personnel Committee determined the hourly rate. In response, Mr. Bonforte clarified that the hours would not exceed 25 and that the hourly rate was established by Mr. Galvin and the Finance Committee.

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

RES NO: 2025-07-80

RESOLUTION APPOINTING MICHAEL A. GIANFORTE, P.E., AS A PART-TIME CONSULTANT TO THE EXECUTIVE DIRECTOR

Mr. Bonforte moved **Resolution No: 2025-07-80** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:

- Mr. Barry Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Greg Christopher
- Mr. Christopher York

Absent:

- Mr. James Mazza
- Mr. Brian McPeak

Mr. Bonforte wanted it to go on record that Commissioner Greg Christopher, who has been with the Authority since July 1977, be recognized as the longest-standing Commissioner of the Authority and thanked him for his time and commitment to the Authority.

Mr. Bonforte, Mr. Galvin, and Mr. Ottaviano met to discuss the final proposal regarding Mr. Ottaviano's salary increase and the rationale behind it.

RES NO: 2025-07-81

RESOLUTION APPROVING PAY ADJUSTMENT FOR AN EMPLOYEE

Mr. Barham moved **Resolution No: 2025-07-81** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:

- Mr. Barry Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Greg Christopher
- Mr. Christopher York

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

Absent:

Mr. James Mazza

Mr. Brian McPeak

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman gave an update on the current status of the tunnel project in Monmouth Beach and Oceanport, and is anticipating the following schedule for the work through August which is currently underway – Schiavone is currently preparing for the excavation and installation of the Monmouth Beach Interceptor and in Oceanport, Schiavone continued excavation activities for the construction of the Junction Chamber. Due to construction activities in Monmouth Beach and Oceanport, both towns may experience minor traffic impacts from the transportation of excavated material and the delivery of concrete. Discussion ensued.

CYBER SECURITY COMMITTEE – JONATHAN PETERS

Mr. Peters had nothing new to report at this time and will give an update next month.

OUTREACH COMMITTEE

Mr. Barham mentioned that Schiavone complied with the request of the Authority to clean up the street entrance to the Authority office and did a respectable job.

CONSENT AGENDA: (For Resolutions 2025-07-82 THROUGH 2025-07-83)

The following Resolutions are routine and will be considered together by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution, and it will be removed from the Consent Agenda and addressed immediately thereafter.

Res No: 2025-07-82 Resolution Authorizing Proposal for Polymer System SCADA

Res No: 2025-07-83 Resolution Authorizing Conference & Training Request

Mr. MacStudy moved **Resolution Nos: 2025- 07–82 and Resolution 2025-07-83** for approval. The motion was seconded by **Mr. York** and carried by the following vote on roll call:

Ayes:

Mr. Barry Berdahl, Ph.D., Chairman

Mr. Thomas "Burt" Barham, Vice Chairman

Mr. Scott Hartman, Secretary

Mr. Jonathan Peters, Asst. Secretary

Mr. Michael MacStudy, Treasurer

Mr. Richard Tocci, Asst. Treasurer

Mr. John Bonforte

Mr. Greg Christopher

Mr. Christopher York

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

Absent:

*Mr. James Mazza
Mr. Brian McPeak*

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

OPEN TO THE PUBLIC

No public was present.

Mr. Barham moved that the meeting be adjourned at 6:23 pm. The motion was seconded by Mr. Tocci and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Scott Hartman, Secretary